



BROMLEY CIVIC CENTRE, STOCKWELL CLOSE, BROMLEY BRI 3UH

TELEPHONE: 020 8464 3333

CONTACT: Graham Walton
graham.walton@bromley.gov.uk

DIRECT LINE: 020 8461 7743

FAX: 020 8290 0608

DATE: 17 August 2010

To: Members of the
**EXECUTIVE AND RESOURCES POLICY DEVELOPMENT AND SCRUTINY
COMMITTEE**

Councillor Eric Bosshard (Chairman)
Councillor Robert Evans (Vice-Chairman)
Councillors Nicholas Bennett J.P., Judi Ellis, Peter Fookes, Will Harmer,
William Huntington-Thresher, Russell Jackson, Paul Lynch, David McBride,
Russell Mellor, Nick Milner, Tony Owen, Sarah Phillips and Tim Stevens

A meeting of the Executive and Resources Policy Development and Scrutiny
Committee will be held at Bromley Civic Centre on **WEDNESDAY 25 AUGUST 2010**
AT 7.00 PM

MARK BOWEN
Director of Legal, Democratic and
Customer Services.

Copies of the documents referred to below can be obtained from
www.bromley.gov.uk/meetings

PART 1 AGENDA

Note for Members: Members are reminded that Officer contact details are shown on each report and Members are welcome to raise questions in advance of the meeting.

STANDARD ITEMS

1 APOLOGIES FOR ABSENCE AND NOTIFICATION OF ALTERNATE MEMBERS

2 DECLARATIONS OF INTEREST

**3 QUESTIONS FROM COUNCILLORS AND MEMBERS OF THE PUBLIC
ATTENDING THE MEETING**

To hear questions to the Committee received in writing by the Legal, Democratic and Customer Services Department by 5pm on Thursday 19th August 2010 and to respond.

**4 MINUTES OF THE EXECUTIVE AND RESOURCES PDS COMMITTEE MEETING
HELD ON 14TH JULY 2010 (EXCLUDING EXEMPT ITEMS) (Pages 5 - 14)**

5 MATTERS ARISING FROM PREVIOUS MEETINGS (Pages 15 - 18)

6 CORPORATE CONTRACTS REGISTER (Pages 19 - 24)

A copy of the latest version of the Corporate Contracts Register is attached, covering (i) contracts where the alert date is still in the future and (ii) contracts where the alert date has already passed. An A3 version has been circulated under separate cover for members of the Committee.

7 FORWARD PLAN OF KEY DECISIONS

A copy of the Forward Plan of Key Decisions is provided under separate cover.

HOLDING THE RESOURCES PORTFOLIO HOLDER TO ACCOUNT

8 QUESTIONS TO THE PORTFOLIO HOLDER FROM MEMBERS OF THE PUBLIC AND COUNCILLORS ATTENDING THE MEETING

To hear questions to the Resources Portfolio Holder received in writing by the Legal, Democratic and Customer Services Department by 5pm on Thursday 19th August 2010 and to respond.

9 RESOURCES PORTFOLIO - PREVIOUS DECISIONS (Pages 25 - 28)

To note decisions the Portfolio Holder made since the last meeting of the Committee.

HOLDING THE EXECUTIVE TO ACCOUNT

10 PRE-DECISION SCRUTINY OF EXECUTIVE REPORTS

Members of the Committee are requested to bring their copy of the agenda for the Executive meeting on 1st September 2010.

POLICY DEVELOPMENT AND OTHER ITEMS

11 SECTION 106 AGREEMENTS: UPDATE (Pages 29 - 44)

12 UPDATES FROM PDS CHAIRMEN

13 WORK PROGRAMME 2010/11 (Pages 45 - 50)

PART 2 AGENDA

14 LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006, AND THE FREEDOM OF INFORMATION ACT 2000

The Chairman to move that the Press and public be excluded during consideration of the items of business listed below as it is likely in view of the nature of the business to be transacted or the nature of the proceedings that if members of the Press and public were present there would be disclosure to them of exempt information.

Items of Business

Schedule 12A Description

- | | |
|---|---|
| <p>15 EXEMPT MINUTES OF THE MEETING HELD ON 14TH JULY 2010 (Pages 51 - 54)</p> | |
| <p>16 MATTERS ARISING FROM PREVIOUS MEETINGS - EXEMPT MINUTES</p> <p>See report at item 5.</p> | |
| <p>17 RESOURCES PORTFOLIO - PREVIOUS EXEMPT DECISIONS (Pages 55 - 56)</p> <p>To note exempt decisions made by the Portfolio Holder since the last meeting.</p> | <p>Information relating to the financial or business affairs of any particular person (including the authority holding that information)</p> |
| <p>18 PRE-DECISION SCRUTINY OF EXEMPT EXECUTIVE REPORTS</p> | |
| <p>19 PROPERTY DIVISION - RESTRUCTURE DETAIL (Pages 57 - 64)</p> | <p>Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under the authority.</p> |

This page is left intentionally blank

EXECUTIVE AND RESOURCES POLICY DEVELOPMENT AND SCRUTINY COMMITTEE

Minutes of the meeting held on 14 July 2010

Present:

Councillor Eric Bosshard (Chairman)
Councillors Robert Evans (Vice-Chairman),
Nicholas Bennett J.P., Judi Ellis, Peter Fookes,
Will Harmer, William Huntington-Thresher,
Russell Jackson, Paul Lynch, Russell Mellor, Nick Milner,
Tony Owen, Sarah Phillips and Tim Stevens

Also Present:

Councillor Graham Arthur, Councillor Julian Benington and
Councillor Neil Reddin

43 APOLOGIES FOR ABSENCE AND NOTIFICATION OF ALTERNATE MEMBERS

Apologies for absence were received from Councillor David McBride and Councillor Stephen Carr. Councillor William Huntington-Thresher also sent apologies for his late arrival at the meeting.

44 DECLARATIONS OF INTEREST

Councillor Peter Fookes declared personal interests as a Friend of the Churchill Theatre, a member of the Pineapple Club and a Trustee of Penge and Anerley Age Concern.

Councillor Tim Stevens declared a personal interest as a member of the Bromley Mytime Board.

Mark Bowen, Director of Legal, Democratic and Customer Services, declared a prejudicial interest in the report at item 19 on the Executive's agenda.

45 QUESTIONS FROM COUNCILLORS AND MEMBERS OF THE PUBLIC ATTENDING THE MEETING

No questions had been received.

46 MINUTES OF THE EXECUTIVE AND RESOURCES PDS COMMITTEE MEETING HELD ON 9TH JUNE 2010 (EXCLUDING EXEMPT ITEMS)

RESOLVED that the minutes of the meeting held on 9th June 2010 be confirmed as a correct record.

47 MATTERS ARISING FROM PREVIOUS MEETINGS AND INFORMATION UPDATES
Report LDCS10119

The Committee considered an update on matters arising from previous meetings. Further updates were given as follows -

Minute 28.1 - The report about the extent of permitted development rights at Biggin Hill airport was being prepared for Development Control Committee.

Minute 13 - The system publishing details of Council expenditure over £500 had now gone live, and the Deputy Director of Finance thanked members for their comments on the draft arrangements.

Minute 238 - An update report was being prepared for the Data Working Group – a meeting date would be discussed with Councillor Grainger.

48 CORPORATE CONTRACTS REGISTER

The Committee received the latest update of the Corporate Contracts Register. The Chairman reminded members that although the report on SEN Transport Contracts was not available for pre-decision scrutiny by this Committee, it would be discussed at the Children and Young People PDS Committee on 20th July before going to the Executive on 21st July, and members could attend both meetings.

The Chairman urged that the Contracts Register be checked more thoroughly and any inaccuracies be removed in future. (Action: SH)

49 FORWARD PLAN OF KEY DECISIONS

The Committee considered the Forward Plan of key Decisions. The Chairman stated that the Committee needed the entries in the Forward Plan to be up to date and to tie in with entries in the Contracts Register. (Action: GW)

50 QUESTIONS TO THE PORTFOLIO HOLDER FROM MEMBERS OF THE PUBLIC AND COUNCILLORS ATTENDING THE MEETING

Two questions had been received relating to 28 Beckenham Road, Beckenham (The Studio), but these had been received too late to be dealt with at this meeting. Members suggested that the questions be dealt with by the Executive at the meeting on 21st July 2010.

51 RESOURCES PORTFOLIO - PREVIOUS DECISIONS

The decisions made following the Committee's previous meeting were noted. These related to the extension of the existing Occupational Health Contract, the former Leasons Day Centre, Chipperfield Road, Landlord's Consent for

Development at Biggin Hill, Riverside Close, St Paul's Cray, 14-18 Ranmore Path, St Mary Cray, the contract to supply lease cars, and proposed arrangements for Mobile Phones.

52 RESOURCES PORTFOLIO - PRE-DECISION SCRUTINY

52.1 TREASURY MANAGEMENT PERFORMANCE - 4TH QUARTER 2009/10 AND ANNUAL REPORT 2009/10 Report DR10049

The Committee considered a proposed decision by the Resources Portfolio Holder to note the actual prudential indicators for 2009/10, approve the Treasury Management Annual Report for 2009/10 and agree that it be referred to Council.

Members noted the update on the Council's investment with Heritable Bank – the Committee was informed that the approach being taken was to continue to wait for further dividends in the expectation of full recovery.

Members requested that the term “accommodative policy approach” in paragraph 3.20 of the report should be explained (Action: PT).

RESOLVED that the proposed decisions be supported.

52.2 INSURANCE FUND - ANNUAL REPORT 2009/10 Report DR10062

The Portfolio holder was being recommended to endorse the Insurance Fund Annual Report 2009/10.

Councillor Nicholas Bennett commented that the introduction to the report should refer to the Council as being substantially self-insured.

RESOLVED that the proposal to endorse the Insurance Fund Annual Report be supported.

53 PRE-DECISION SCRUTINY OF EXECUTIVE AND LOCAL STRATEGIC PARTNERSHIP EXECUTIVE REPORTS Report LDCS10120

The Committee considered the reports on the Executive's agenda for the meeting on 21st July 2010 and the following comments were made. The Committee also noted the agenda for the Local Strategic Partnership Executive meeting on 19th July.

5. Bromley Museum at the Priory, Orpington Report DRR10/00063

Councillor Sarah Phillips reported that this matter had been considered at length by Renewal and Recreation PDS Committee. It was confirmed that the

additional costs of carrying out further work would be minimal as this would be done by officers, but it was pointed out that officer time could be measured as opportunity costs. Questioned by Members, officers reported that efforts were being made to find a warehouse style building to house the book stacks, possibly as part of a shared services agreement with LB Bexley.

6. Financial Monitoring 2010/11
Report DR 10065

The Deputy Director of Finance explained the key factors affecting the Council's financial position. He identified the key areas of overspend relating to placements for adults with learning or physical disabilities in the ACS budget, and increased costs for Looked after Children and SEN transport within the CYP budget. This increase in service pressures was accompanied by a loss of grants.

The Committee suggested that the provision for Member priorities should be looked at again in the light of the financial position.

7. Capital Programme Monitoring – 1st Quarter 2010/11
Report DR10066

The Committee noted several overspends in 2009/10 and requested details of the funding arrangements for the building of Bishop Justus School. The Council had managed the scheme on behalf of the Diocese of Rochester and the Department for Communities, Schools and Families, receiving agency payments as appropriate.

The Chairman commented that the Council needed to take a more professional approach to remain in control of contracts.

8. Update on the Council's Financial Position 2011/12 to 2014/15
Report DR09081

PDS Committees would have a key role in considering how to deal with grant reductions in the coming years, and the Chairman urged PDS Committees to set up task groups to address issues within their portfolios.

Councillor Robert Evans pointed out that the tables on pages 8 and 9 of the report did not have any labelling for the vertical axis.

Councillor Nicholas Bennett suggested that he wanted to see a report to the Executive on the implications of the new Government for local government. Councillor Robert Evans responded that CYP PDS Committee would be considering several reports at its next meeting on key issues arising from government education policy.

9. Dependency on External Grants

Report DR10067

The Committee noted the report.

10. Commissioning Arrangements for Supporting People Services for Young People

Report ACS10043

Councillor Judi Ellis proposed that the Executive should ask for a report six months after the proposals are implemented to ensure that financial benefits, and benefits to the service users, are being achieved. She also suggested that a letter should be sent to the Government outlining the severe impact of the Southwark judgement on the approach to be taken by Councils to young people of 16/17 presenting as homeless. The Director of Legal, Democratic and Customer Services advised on the impact of the judgement, which had resulted in a considerable shift in the law.

RESOLVED that the recommendations in the report be supported, but in addition the Executive be requested to (i) receive a further report after six months of operation of the contract to show the financial and service benefits of the proposed approach, and (ii) agree that the Leader should write to the Rt Hon Grant Shapps MP, Minister of State for Housing and Local Government, and Bob Neill MP, Parliamentary Under Secretary of State, Communities and Local Government, to complain about the cost impact of the Southwark judgement for local authorities.

54 HR UPDATE

Report HHR10001

The Committee received a report updating them on staffing numbers and the post establishment of the Council. The report also covered implementation of the recommendations of the PDS HR Review, progress on year one of the Council's HR Strategy 2009-2012 and information on departmental training budgets. Updated versions of charts D and E were tabled.

It was confirmed that agency workers were used where necessary, for example for children's social workers, where there was a national shortage. The Council used a neutral vendor to reduce costs. The Chairman commented that staff sickness levels were still in excess of private sector levels. Most of the changes in departmental establishments were as the result of reorganisations – the largest being the move of the Property Division from Resources to Renewal and Recreation. Officers were requested to confirm the exact number of posts transferred. (Action: VJ)

The Committee expressed concern at the apparent increase in the number of externally funded posts illustrated by chart E. Officers responded that this reflected cleansing of the data, rather than a real increase, and that they were confident that the figures were now more robust, with staff information now held in one data warehouse. If external funding for a post was withdrawn, then

the post would cease, but the Council would still have legal obligations to the post-holder and as a good employer would seek to redeploy them if a suitable post was available. (Councillor Judi Ellis confirmed that funding was secured for the Thyme out project.) In response to a question from a member, it was explained that staff on secondment were recorded only once, in the post where they were actually working. Managers had various options for covering posts where the post-holder was seconded elsewhere. Work was continuing to improve the statistical reporting of the data.

The Committee considered the updates on the recommendations from the PDS HR Review. On recommendation 2, concerning job-descriptions, it was confirmed that all posts did have job descriptions and work was continuing to tie these to the HR system. On recommendation 3, concerning the recording of skills and qualifications, officers reported that, given financial constraints, this was not a priority, and that the Council did already have enough information about its staff to manage redeployment.

Members also discussed the departmental training budgets, set out in Appendix 3 to the report. It was confirmed that the heading “Renewal and Recreation – Other” mainly covered continuing professional development (CPD) for planners.

The chairman concluded that, in view of the Committee’s concerns about the quality of the data and the need to plan using accurate information on staff numbers and grant funded posts, there should be a further report to the Committee in September. (Action: CO/VJ)

RESOLVED that updated information be presented to the Committee’s meeting in September.

55 COMMUNICATIONS REVIEW - RESPONSE OF THE CHIEF EXECUTIVE TO THE WORKING PARTY’S REPORT
Report LDCS10132

The Committee received a report summarising the Chief Executive’s comments on the Communications Working Group’s report, as requested by the Committee on 11th March 2010. The 49 recommendations in the Working Group’s report had now been broken down into five sections.

(i) Actions in train or being implemented

The Chief Executive confirmed that the “corporate grid” approach to coordinating communications work would be used in future. Although the joint bid with LB Bexley for funding upgrades to the Council’s website had been rejected, website development would continue to improve transactional capabilities and support use of cheaper, more accessible contact channels. A social networking pilot project was underway. Members queried why the response to some recommendations was that a business case would be required; the Chief Executive stated that he was anxious to avoid unnecessary costs. Councillor Tony Owen commented in relation to

recommendation 34 that many schools found promoting the Walking to School Project a burden with no real outcomes. The Chief Executive responded that he would take this issue up with the Children and Young People Department.

(ii) Strategic Issues

Councillor Nicholas Bennett complained that the new “Your Bromley Borough Councillors” poster did not include home addresses as requested by several new Members; it was acknowledged that one address had been wrong. Councillor Will Harmer stated that he was not on the all Councillors email list – these issues would be investigated.

Councillor Nicholas Bennett urged that PDS reports be publicised, even if it was necessary to include a health warning about their status. The Chief Executive undertook to look at this issue.

(iii) Staffing and Structures

The Chief Executive described the current staffing arrangements for the Communications Team, and the allocation of responsibilities. There were now two centrally based staff, plus one located in the Environmental Services Department. Two staff had resigned and one had been redeployed. Two posts were now vacant - one of them the proposed new Assistant Director post – pending further discussion on the way forward. The Committee recognised that there were numerous other people involved in communications work across the Council. Councillor Tony Owen stated that there should be demand analysis to establish the level of communications staffing needed.

Councillor Nicholas Bennett commented that the Council should be more proactive in addressing the communications aspects of Freedom of Information (Fol) requests. The Chief Executive responded that measures had been taken to address this, and that communications staff were also more involved with departmental management.

(iv) Process Issues

Councillor Nicholas Bennett reminded Members that the leaflets and publications reviewed by the Working Group were still in the Members’ Room. He strongly supported the recommendation (No. 15) about utilising the Design Studio for all publicity materials.

(v) Future Investment

Councillor Russell Jackson informed Members that LB Croydon had now stopped web-casting its meetings. Councillor Nicholas Bennett commented that the recommendation that the Council should not produce its own newspaper or magazine was far-sighted, given the recent criticisms of these publications, but he felt that the Council should be more ambitious in using its existing regular publications. The Chief Executive stated that he would like to

follow through with many of these recommendations, but in the current financial environment it was necessary to take a very cautious approach.

In conclusion, the Chairman stated that communications was a very important issue that the Council should keep in focus. He proposed that all the recommendations should now be referred to the Executive for consideration.

RESOLVED that the comments of the Chief Executive be noted, the Report be endorsed and the Executive be requested to consider the report at their meeting in September.

56 UPDATES FROM PDS CHAIRMEN

The Committee received updates from PDS Committee Chairmen on recent and forthcoming activity.

Councillor Robert Evans (Children and Young People PDS) highlighted the debates around the extension of Academies and the need to make reductions in the budget in the current year. He also reported that the Portfolio Holder had decided to curtail phase 3 of the Children and Families Centres, re-directing funding to existing centres.

Councillor William Huntington-Thresher (Environment PDS) reported that Working Groups on Transport and Street Cleansing were starting.

Councillor Judi Ellis (Adult and Community PDS) reported that Adult and Community PDS Committee had recently received reports on supporting independence, complaints (a very thorough report including examples of where complaints had been used to improve services which she commended as an example for other PDS Committees to follow) and the housing service, where a small group of staff were dealing with large numbers of applicants, some with complex needs. She had also attended a very successful day promoting the issues around adult safeguarding.

The Committee was expecting a report on closer links between health and social care in the light of Government proposals for GP commissioning. Councillor Graham Arthur, Adult and Community Portfolio Holder, informed the Committee that he viewed the proposals as a great opportunity to streamline the current arrangements and unify services with a single point of entry to health and social care. He emphasised that this would need clear accountability on finance and that oversight of health should be part of the democratic process.

Councillor Sarah Phillips (Renewal and Recreation PDS) informed the Committee that Working Groups had been set up to look at the Bromley North Village and the next steps for Libraries. Her committee was also expecting a report on shopping parades.

Councillor Tim Stevens (Public Protection and Safety PDS) reported that several of the partners who were due to appear at the Safer Bromley

Partnership scrutiny session had dropped out before the meeting. He intended to re-schedule their sessions for October. The Committee was also expecting to look at the Noise Strategy and CCTV in the Autumn.

57 WORK PROGRAMME 2010/11
Report LDCS10121

The Committee considered its work programme for 2010/11. Councillor Tim Stevens reminded the Committee that scrutiny sessions with the Leader, the Resources Portfolio Holder and the Chief Executive had not been scheduled, and the Chairman confirmed that this would be done.

Councillor Nicholas Bennett proposed terms of reference for a new Working Group as follows –

“To look at developments in new technology and consider the way it can be used to deliver the improvement, efficiency and effectiveness of Council services.”

Councillor Bennett also undertook to email to all Councillors inviting them to become members of the new Working Group.

Councillor Peter Fookes proposed a Working Group to investigate the “Total Place” agenda. The Chairman asked him to expand on this idea before the Committee considered whether or not to establish a Working Group.

Councillor Will Harmer suggested that the Bromley North Village Working Group should include a Bromley Town Ward Councillor. Councillor Sarah Phillips confirmed that he or his colleagues would be very welcome.

RESOLVED that

(1) The latest version of the work programme be noted, and scrutiny sessions be added with the Leader, Resources Portfolio Holder and Chief Executive.

(2) A New Technology Working Group be set up with terms of reference as set out above, comprising Councillors Nicholas Bennett, Judi Ellis, Will Harmer and any others expressing an interest.

58 LOCAL GOVERNMENT ACT 1972 AS AMENDED BY THE LOCAL GOVERNMENT (ACCESS TO INFORMATION) (VARIATION) ORDER 2006, AND THE FREEDOM OF INFORMATION ACT 2000

RESOLVED that the Press and public be excluded during the consideration of the items of business referred to below as it is likely in view of the nature of the business to be transacted or the nature of the

proceedings that if members of the Press and public were present there would be disclosure to them of exempt information.

**The following summaries
refer to matters
involving exempt information**

59 EXEMPT MINUTES OF THE MEETING HELD ON 9TH JUNE 2010

The exempt minutes of the meeting held on 9th June 2010 were confirmed.

60 RESOURCES PORTFOLIO - PREVIOUS EXEMPT DECISIONS

The Committee noted exempt decisions taken by the Portfolio Holder since the last meeting regarding the former Leasons Day Centre, Chipperfield Road, 14-18 Ranmore Path, St Mary Cray, the contract to supply lease cars, and proposed arrangements for Mobile Phones.

61 PRE-DECISION SCRUTINY OF EXEMPT RESOURCES PORTFOLIO HOLDER REPORTS

The Committee considered and made comments on two proposed decisions by the Resources Portfolio Holder concerning the future of the following properties –

61.1 2 BETTS WAY, ANERLEY

61.2 208 HIGH STREET, ST MARY CRAY

62 PRE-DECISION SCRUTINY OF EXEMPT EXECUTIVE REPORTS

The Committee considered reports on the part 2 agenda for the Executive's meeting on 21st July 2010.

Key to Actions

SH = Susan Haynes, Corporate Procurement Manager
VJ = Val Jenkins, Head of HR Organisational Development
CO = Charles Obazuaye, Assistant Chief Executive (HR)
PT = Peter Turner, Deputy Director of Finance
GW = Graham Walton, Democratic Services Manager

The Meeting ended at 10.58 pm.

Chairman

Agenda Item 5

Report No.
LDCS10142

London Borough of Bromley

Agenda
Item No.

PART 1 - PUBLIC

Decision Maker: Executive and Resources PDS Committee

Date: 25th August 2010

Decision Type: Non-Urgent Non-Executive Non-Key

Title: **MATTERS ARISING FROM PREVIOUS MEETINGS**

Contact Officer: Graham Walton, Democratic Services Manager
Tel: 020 8461 7743 E-mail: graham.walton@bromley.gov.uk

Chief Officer: Mark Bowen, Director of Legal, Democratic and Customer Services

Ward: N/A

1. Reason for report

- 1.1 **Appendix 1** updates Members on matters arising from previous meetings which continue to be “live.” These relate to (i) the Data Working Group, (ii) Permitted Development at Biggin Hill Airport, (iii) Council-owned shops, (iv) the corporate Contracts Register, (v) the Forward Plan of Key Decisions, (vi) the HR Update, (vii) the Communications Review, (viii) scrutiny sessions with the Leader, Resources Portfolio Holder and Chief Executive and (ix) the New Technology Working Group.
-

2. **RECOMMENDATION(S)**

- 2.1 **The Committee is invited to consider progress on recommendations made at previous meetings.**

Non-Applicable Sections:	Policy/Financial/Legal/Personnel
Background Documents: (Access via Contact Officer)	N/A

Corporate Policy

1. Policy Status: Existing policy. The Committee receives an update on matters arising from previous meetings at each meeting.
 2. BBB Priority: Excellent Council.
-

Financial

1. Cost of proposal: No cost
 2. Ongoing costs: N/A.
 3. Budget head/performance centre: Democratic Services
 4. Total current budget for this head: £504,640 (controllable budget)
 5. Source of funding: Existing budgets
-

Staff

1. Number of staff (current and additional): There are 14 posts in the Democratic Services Team (11.89fte - of which about 10fte are dedicated to committee support.)
 2. If from existing staff resources, number of staff hours: Monitoring the Committee's matters arising takes a few hours per meeting.
-

Legal

1. Legal Requirement: No statutory requirement or Government guidance.
 2. Call-in: Call-in is not applicable. The report does not involve an executive decision.
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): This report is intended primarily for the benefit of Committee Members.
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? No.
2. Summary of Ward Councillors comments: N/A

<u>Minute Number/ Title</u>	<u>PDS Request</u>	<u>Update</u>	<u>Action By</u>	<u>Completion Date</u>
<u>2009/10</u>				
238. Response to the Data Working Party (24th March 2010)	Working Group to re-convene to monitor progress	The Working Group chairman, Councillor Julian Grainger, has suggested that a meeting be held at an appropriate point as the data Quality Strategy is updated.	Democratic Services Manager	Autumn 2010
<u>20010/11</u>				
28.1 Landlord's Consent for Development at Biggin Hill (9th June 2010)	Requested that officers report to Development Control Committee on the extent of permitted development rights at the airport, and the limits of its use.	A report is being prepared for the Development Control Committee on 31 st August or 14 th October.	Chief Planner	September/ October 2010
42/1 Pre-decision scrutiny of Exempt Resources Portfolio Holder Reports – (A) 14/18 Ranmore Path (9th June 2010)	Requested a report in September on the Council's shops.	A report will be prepared for the meeting on 22 nd September 2010	Head of Valuation and Estates	September 2010
48. Corporate Contracts Register (14th July 2010)	Requested that the Corporate Contracts Register be checked to remove inaccuracies	Departmental contacts have been reminded of the need to update their information.	Head of Corporate Procurement	August 2010
49. Forward Plan of Key Decisions (14th July 2010)	Requested that entries in the Forward Plan of Key Decisions be kept up to date and tie in with the Contracts Register.	Departmental contacts have been reminded of the need to update their information.	Democratic Services Manager	A report will be prepared for the meeting on 22 nd September 2010

<u>Minute Number/Title</u>	<u>PDS Request</u>	<u>Update</u>	<u>Action by</u>	<u>Completion Date</u>
54. HR Update (14 th July 2010)	Officers were requested to confirm the number of posts transferred when the Property Group transferred from Resources to Renewal & Recreation. Committee requested a further report in September.	A report is scheduled for the meeting on 22 nd September 2010.	Assistant Chief Executive (HR)/Head of HR Strategy	August 2010
55. Communications Review (14 th July 2010)	Report endorsed and referred to the Executive.	A report will be taken to a future Executive meeting.	Democratic Services Manager	August 2010
57. Work Programme (14 th July 2010)	Scrutiny sessions with the Leader, Resources Portfolio Holder and Chief Executive to be scheduled in the Committee's Work Programme.	Scrutiny sessions have been scheduled in the Committee's Work Programme	Democratic Services Manager	July 2010
57. Work Programme (14 th July 2010)	A New Technology Working Group to be set up.	Working Group Membership now comprises Councillors Nicholas Bennett, Judi Ellis, Will Harmer and Kate Lymer. A first meeting will be held in September.	Democratic Services Manager	July 2010

Agenda Item 6

Main Register - As At 19 July 2010

Title	Start Date	Expiry Date	Expiry Date Inclusive of Extension	Contract Alert Date	Extension Expiry Date	Suppliers	Total Value	Annual Value	Contact	Department	Comments
Microsoft Enterprise Agreement	01-Jan-08	31-Dec-10	31-Dec-10	Aug-10		Microsoft Corporation	696,747	232,249	Ms Sheila Humphreys	Resources - I.T	Will be referred to Committee for decision on the options available in October. The alert date is close to the end date because if Committee give approval for the renewal of the Microsoft enterprise agreement it is a very quick tender to identify a re-seller (their margins and price differentials are very small/non existent). So going through GCAT it can be turned around in a week/2 weeks.
Street Lighting Consultancy	01-Apr-06	31-Mar-09	31-Mar-11	Aug-10	31-Mar-11	WS Atkins Ltd	319,026	106,342	Paul Redman	Environmental Services	This will be replaced by the Transport for London Framework Contract on 1 Apr 2011 as agreed by the Executive on 9th June 2010.
In Touch Support Supported Accommodation Learning Disabilities	01-Apr-07	31-Jan-11	31-Jan-11	Aug-10	31-Jan-11	In Touch Support	358,665	78,965	Mrs Nicky Hanks	Adult and Community Services - Learning Disabilities	Commissioners are considering the future procurement strategy for this contract. The strategy needs to compliment the approach being adopted under Supporting Independence in Bromley programme for independent living arrangements. The current contract is funded by the SP grant which is now in the Area Based Grant. All SP funding is subject to review, therefore this service may not be re-commissioned. Decision will be made in September. If a new service is required it will be commissioned via the joint framework agreement with Southwark and Lewisham.
Frozen Food Service	01-Jun-09	31-Jul-11	31-Jul-11	Aug-10		Apetito Ltd	388,000	97,000	Mr Brian Curle	Adults & Community Services - Contracts	Commissioners are aware of the alert date and will be considering options.
Street Cleansing - Toilets & Graffiti	29-Mar-05	28-Mar-10	28-Mar-12	Sep-10	28-Mar-12	Kier Street Services	19,617,385	4,520,800	Peter McCready	Environmental Services - Streets	
Corporate Internet Service	27-Jun-08	26-Jun-11	26-Jun-11	Sep-10		Synetrix	340,923	102,781	Ms Sheila Humphreys	Resources - I.T	
Transport Highways and engineering Consultancy Contract - Lot 1 - Transport Planning and Traffic Engineering	01-Apr-06	31-May-11	31-May-11	Sep-10	31-May-11	AECOM	1,250,000	250,000	Mrs Deidre Farrell	Environmental Services - Performance Review	
Counter fraud services	01-Apr-05	01-Mar-11	01-Mar-11	Sep-10	01-Mar-11	London Borough of Greenwich	1,250,000	325,000	Mr Luis Remedios	Resources - Internal Audit	This is an administrative arrangement with the London Borough of Greenwich, rather than a formal contract arrangement. It is included on the Register for information and to record for tracking purposes the shared service provision in place. Any decision to move away from this arrangement is a Council policy, rather than a contracting, decision
Provision of IT Hardware - OGC eAuction No 10	01-Apr-09	31-Mar-11	31-Mar-11	Sep-10		Viglen Ltd	430,000	215,000	Ms Sheila Humphreys	Resources - I.T	
Self Service for Benefits, Council Tax and Business Rate	09-Dec-05	08-Dec-08	08-Dec-10	Sep-10	08-Dec-10	Capita	330,000	66,000	Mr John Nightingale	Resources Directorate - Exchequer	
Avenues Trust support at Swingfield Court	22-Jun-09	21-Jun-11	21-Jun-11	Sep-10		Avenues Trust	2,080,000	1,040,000	Mr Andrew Royle	Adults & Community Services - Contracts	
Elizabeth Fitzroy Supported Accommodation Learning Disabilities	01-Apr-07	31-Mar-11	31-Mar-11	Oct-10	31-Mar-11	Elizabeth Fitzroy	323,917	89,479	Nicky Hanks	Adult and Community Services - Learning Disabilities	Commissioners are already working on procurement strategy for this contract. The strategy needs to compliment the approach being adopted under Supporting independence in Bromley programme for independent living arrangements.
Pest and Dog control	01-Apr-06	31-Mar-09	31-Mar-11	Oct-10	31-Mar-11	SDK (Environmental) Ltd	320,000	64,000	Linda Winder	Environmental Health & Trading Standards Public Protection	
Anchor Sheltered Housing Older People	01-Apr-07	31-Mar-11	31-Mar-11	Oct-10		Anchor Trust	291,778	9,951	Chris Hobbs	Adult and Community Services - Older People	
IMCA Cambridge House and Talbot Advocacy Service Mental Health	01-Apr-07	31-Mar-11	31-Mar-11	Oct-10	31-Mar-11	Cambridge House & Talbot	286,149	32,080	Claire Lynn	Adult and Community Services - Mental Health	
BATH Core Funding - Physical Disabilities and sensory Impairment	01-Apr-08	31-Mar-11	31-Mar-11	Oct-10		BATH	276,924	97,164	Ms Rebecca Jarvis	Adult and Community Services - Physical Disability and Sensory Impairment	
Servite Sheltered Housing Older People	01-Apr-07	31-Mar-11	31-Mar-11	Oct-10		Servite Houses Ltd	231,458	78,937	Chris Hobbs	Adult and Community Services - Older People	
BATH Respite Breaks - Physical Disabilities and Sensory Impairment	01-Apr-08	31-Mar-11	31-Mar-11	Oct-10		BATH	209,304	73,444	Andy Crawford	Adult and Community Services - Physical Disability and Sensory Impairment	
Recruitment Advertising	01-Jul-07	30-Jun-11	30-Jun-11	Oct-10		Barkers	1,440,000	360,000	Ms Sue Sydney	Chief Executives	
CCTV maintenance contract	01-Apr-06	31-Jul-09	31-Jul-11	Oct-10	31-Jul-11	TIS Mansfield Ltd	485,000	97,000	Mr John Dell	Environmental Health & Trading Standards Public Protection	
Removal, Storage and Disposal of Nuisance, Abandoned and Unwanted Vehicles	01-Oct-06	30-Sep-09	30-Sep-11	Oct-10	30-Sep-11	Charles Trent Ltd	283,000	94,333	Peter Turvey	Environmental Services	
Shaw Healthcare Residential Care PF and EMI - Older People	01-Apr-05	31-Mar-12	31-Mar-12	Oct-10	31-Mar-12	Shaw Health Care	27,018,990	5,403,798	Andy Crawford	Adults & Community Services - Contracts	
Agency Staff Neutral Vendor Management	01-Apr-07	31-Mar-12	31-Mar-12	Oct-10		Comensura Ltd	696,000	139,200	Susan Haynes	Corporate Procurement	
Bromley Citizens Advice Bureau Core Funding General Advice Service	01-Nov-08	31-Oct-11	31-Oct-11	Nov-10		Citizens Advice Bureau	730,560	256,349	Carol Fletcher	Adults & Community Services - Contracts	
Social Care Placements	01-Apr-10	31-Mar-11	31-Mar-11	Dec-10		The Caldecott Foundation	527,772	527,772	Ms Ruth Wood	Children and Young People's Services	
Social Care Placements	01-Apr-10	31-Mar-11	31-Mar-11	Dec-10		Pilgrims Corner - Verona House	271,140	271,140	Ms Ruth Wood	Children and Young People's Services	
Social Care Placements	01-Apr-10	31-Mar-11	31-Mar-11	Dec-10		Hillcrest Care Ltd	264,932	264,932	Ms Ruth Wood	Children and Young People's Services	
Social Care Placements	01-Apr-10	31-Mar-11	31-Mar-11	Dec-10		Action For Children	262,800	262,800	Ms Ruth Wood	Children and Young People's Services	
Weekend and Holiday Short Breaks Provision	01-Apr-10	31-Mar-11	31-Mar-11	Dec-10		Riverside School	260,000	260,000	Ms Hilary Rogers	Children and Young People's Services	
Printing Services	01-Jan-09	31-Dec-11	31-Dec-11	Jan-11		Corporate Document Services	320,000	160,000	Mr Kevan Twohy	Corporate Procurement	
Affinity Sutton Hostels for homeless	12-Jan-09	11-Jan-12	11-Jan-12	Jan-11		Broomleigh Housing Association Ltd	552,454	186,545	Mrs Nicky Hanks	Adult and Community Services Homeless Families	
Avenues Trust support at 213 Widmore Road	20-Jun-09	19-Jul-11	19-Jul-11	Jan-11		Avenues Trust	832,000	416,000	Mr Andrew Royle	Adults & Community Services - Contracts	
Gully Cleansing	01-Aug-05	31-Jul-09	31-Jul-11	Feb-11	31-Jul-11	Conways	840,000	210,000	Jo Rostant	Environmental Services	
Key Stage 4 Vocational Programme	01-Sep-09	31-Jul-11	31-Jul-11	Feb-11		Bromley College of Further and Higher Education	256,696	128,348	Ms Beverley Johnston	Children and Young People's Services	
Supply of Contract Hire Cars	01-Apr-08	01-Aug-10	01-Aug-11	Feb-11	01-Aug-11	TCH Leasing	2,932,000	733,000	Mrs Pauline Jones	Environmental Services	Extenson agreed at the Executive & Resources PDS meeting on 9 June 2010. Short lead in as this service is provided through a Framework Agreement.
Care UK Domiciliary Care	28-Feb-05	27-Feb-12	27-Feb-12	Mar-11		Care UK Community Care Services	5,462,810	542,522	Ms Rebecca Jarvis	Adults & Community Services - Contracts	

Title	Start Date	Expiry Date	Expiry Date Inclusive of Extension	Contract Alert Date	Extension Expiry Date	Suppliers	Total Value	Annual Value	Contact	Department	Comments
Sure Care Domiciliary Care	28-Feb-05	27-Feb-12	27-Feb-12	Mar-11		Surecare Services	4,962,700	945,661	Ms Rebecca Jarvis	Adults & Community Services - Contracts	
Westminster Domiciliary Care	28-Feb-05	27-Feb-12	27-Feb-12	Mar-11		Medichoice	4,726,100	844,665	Ms Rebecca Jarvis	Adults & Community Services - Contracts	
Carewatch Domiciliary Care	28-Feb-05	27-Feb-12	27-Feb-12	Mar-11		Carewatch	4,492,800	817,060	Ms Rebecca Jarvis	Adults & Community Services - Contracts	
Goldsborough Domiciliary Care	28-Feb-05	27-Feb-12	27-Feb-12	Mar-11		Goldsborough Home Care Ltd	3,926,500	830,483	Ms Rebecca Jarvis	Adults & Community Services - Contracts	
Redspot Domiciliary Care	28-Feb-05	27-Feb-12	27-Feb-12	Mar-11		Redspot Homecare Ltd	3,180,000	504,093	Ms Rebecca Jarvis	Adults & Community Services - Contracts	
AG Care Domiciliary Care	28-Feb-05	27-Feb-12	27-Feb-12	Mar-11		AG Care Ltd	3,015,000	491,048	Ms Rebecca Jarvis	Adults & Community Services - Contracts	
Mackleys Home Care Ltd Domiciliary Care	28-Feb-05	27-Feb-12	27-Feb-12	Mar-11		Mackleys Home Care Ltd	1,433,950	237,757	Ms Rebecca Jarvis	Adults & Community Services - Contracts	
Keratome Domiciliary Care	28-Feb-05	27-Feb-12	27-Feb-12	Mar-11		Keratome Ltd	1,261,150	196,446	Ms Rebecca Jarvis	Adults & Community Services - Contracts	
Insurances - Material Damage	01-Apr-07	27-Mar-12	27-Mar-12	Apr-11		Zurich Municipal	1,018,050	203,610	Andrew Rooke	Resources Directorate	
LIBRARY BOOK SUPPLY AND ASSOCIATED SERVICES CONTRACT and LIBRARY AUDIO VISUAL MATERIALS CONTRACT for THE CENTRAL BUYING CONSORT	01-Apr-08	31-Mar-12	31-Mar-12	Apr-11		Holt Jackson Book Co Askews Library Services Ltd Peters Bookselling Services Cramer Music Ltd Bertram Library Services	2,190,000	547,500	Jennifer Cox	Renewal and Recreation	
CCTV Control Room Monitoring	01-Apr-07	31-Mar-10	31-Mar-12	Apr-11	31-Mar-12	NSL Services Group	1,335,000	228,000	John Dell	Environmental Services	
Affinity Sutton Sheltered Housing Older People	01-Apr-10	31-Mar-11	31-Mar-12	Apr-11	31-Mar-12	Broomleigh Housing Association Ltd	1,109,674	554,837	Wendy Norman	Adult and Community Services - Older People	
Supporting People Tenancy Sustainment FS Mental Health	01-Apr-09	31-Mar-12	31-Mar-12	Apr-11		Look Ahead Housing and Care Ltd	1,013,193	337,731	Mrs Claire Lynn	Adults & Community Services - Contracts	
Office Cleaning	01-Apr-09	31-Mar-12	31-Mar-12	Apr-11		Dynamiq Cleaning Ltd	696,662	232,220	Karen Stephen	Renewal and Recreation - Property	
Broadband connectivity for schools and sites	01-Apr-10	31-Mar-11	31-Mar-12	Apr-11	31-Mar-12	London Grid for Learning Trust	679,903	679,903	Mr Gerry Rivett	Children and Young People's Services	
Services for Carers - Carers Bromley Carers Grant	01-Apr-10	31-Mar-11	31-Mar-12	Apr-11	31-Mar-12	Carers Bromley	393,626	196,813	Ms Rebecca Jarvis	Adults & Community Services - Contracts	
Library Cleaning Services	01-Apr-09	31-Mar-12	31-Mar-12	Apr-11		New Concept General Cleaning Company Ltd	210,509	70,169	Karen Stephen	Renewal and Recreation - Property	
Council Fleet Hire Contract	05-Nov-06	04-Nov-12	04-Nov-12	May-11		London Hire Ltd	674,300	112,383	Paul Chilton	Environmental Services - Transport Operations	
BUPA Elmstead Day Centre Older People	29-Jan-07	30-Jun-10	30-Jun-12	Jul-11	30-Jun-12	BUPA	210,600	105,300	Andy Crawford	Adults & Community Services - Contracts	
Mission Care Nursing PF - Older People	02-Jan-06	01-Jan-13	01-Jan-13	Jul-11	01-Jan-13	Mission Care	3,102,450	620,490	Andy Crawford	Adult and Community Services - Older People	
Occupational Health Services	01-Aug-06	05-Sep-10	31-Jul-12	Aug-11	31-Jul-12	PHC	551,000	100,000	Elaine Pilkington	Chief Executives	
Bromley Mind Respite at Home Services	01-Apr-10	27-Feb-12	27-Feb-12	Aug-11		Bromley MIND	235,133	122,678	Ms Rebecca Jarvis	Adults & Community Services - Contracts	
Affinity Sutton Housing Association - Temporary to Permanent Housing Scheme	01-Sep-07	31-Aug-12	31-Aug-12	Sep-11		Broomleigh Housing Association Ltd	1,600,000	500,000	Wendy Norman	Adults & Community Services - Contracts	
Lagal Services Framework Contract	01-Oct-09	30-Sep-13	30-Sep-16	Oct-11	30-Sep-16	26 Various Suppliers	500,000	125,000	Joy Connor	Legal & Democratic Services	This is a Framework arrangement hosted by Bromley on behalf of a number of boroughs. Total Value is estimated and based on all boroughs' expenditure.
Datalife Back-Up Services	04-May-09	31-Mar-12	31-Mar-12	Oct-11		Insight Direct (UK) Ltd	220,000	73,000	Ms Sheila Humphreys	Resources - I.T	
Gas	01-Oct-09	30-Sep-12	30-Sep-12	Oct-11		BG Centrica	3,600,000	1,200,000	Mr Kevan Twohy	Corporate Procurement	
London REgion Sub 100KW MD	01-Oct-09	30-Sep-12	30-Sep-12	Oct-11		EDF	1,245,000	415,000	Mr Kevan Twohy	Corporate Procurement	
Oatlands Residential EMI - Older People	09-Oct-07	08-Oct-12	08-Oct-12	Oct-11		Oatlands Residential EMI Home	2,134,860	426,972	Andy Crawford	Adults & Community Services - Contracts	
Clearance of Vegetation from Public Rights of Way	01-May-10	30-Apr-12	30-Apr-13	Nov-11	30-Apr-13	Holwood	5,957,304	1,985,758	Mr Peter Turvey	Environmental Services - Performance Review	
Bus route Design	01-Jan-08	01-Jan-13	01-Jan-13	Jan-12		Buchanan	1,500,000	300,000	Mr Dave Martin	Environmental Services - Highways	
Bus route Design	01-Jan-08	01-Jan-13	01-Jan-13	Jan-12		Mott MacDonald	1,500,000	300,000	Mr Dave Martin	Environmental Services - Transportation	
Street Lighting Energy	01-Oct-08	30-Sep-12	30-Sep-12	Apr-12		NPower Business	5,680,000	1,420,000	Mr Kevan Twohy	Corporate Procurement	
Street Lighting Maintenance Contract	01-Apr-07	31-Mar-11	31-Mar-13	Apr-12	31-Mar-13	May Gurney Ltd	7,094,500	1,773,625	Paul Redman	Environmental Services - Street Lighting	
Bromley Mind Mindcare Domiciliary Care Services for People with Dementia - Mental Health	01-Apr-10	31-Mar-12	31-Mar-13	Apr-12	31-Mar-13	Bromley MIND	1,232,253	410,751	Ms Rebecca Jarvis	Adult and Community Services - Mental Health	
ICES Home Loan Equipment	01-Apr-09	31-Mar-11	31-Mar-13	Apr-12	31-Mar-13	Various	707,960	353,980	Mr Brian Curle	Adults & Community Services - Contracts	
Bromley Mind Dementia Day Service	01-Apr-10	31-Mar-12	31-Mar-13	Apr-12	31-Mar-13	Bromley MIND	629,706	314,853	Andy Crawford	Adults & Community Services - Contracts	
NRSWA consultancy Services	01-Apr-10	31-Mar-12	31-Mar-13	Apr-12	31-Mar-13	B & J Enterprises	624,000	312,000	Paul Redman	Environmental Services	
Counselling and Advice for Children	01-Apr-10	31-Mar-13	31-Mar-13	Apr-12		Bromley Y	588,831	196,277	Ms Ruth Wood	Children and Young People's Services	
Banking Services	01-Apr-09	31-Mar-13	31-Mar-13	Apr-12		HSBC	346,000	86,500	Martin Reeves	Resources Directorate	
Keyring Floating Support Learning Disabilities	01-Apr-07	31-Mar-13	31-Mar-13	Apr-12	31-Mar-13	Keyring	278,372	94,937	Mrs Nicky Hanks	Adult and Community Services - Learning Disabilities	
Supply of 100KW Plus	01-Nov-09	31-Oct-12	31-Oct-12	May-12		EDF	1,920,000	640,000	Mr Kevan Twohy	Corporate Procurement	
Vehicle Hire - Ambulances	05-Nov-07	04-Nov-13	04-Nov-13	May-12		London Hire Ltd	2,034,000	339,000	Mr Paul Chilton	Environmental Services	
Shaw Trust Supported Employment	01-Jun-10	31-May-13	31-May-13	Jun-12		Shaw Trust	1,281,000	427,000	Mr Andrew Royle	Adult and Community Services - Learning Disabilities	
MCCH Support at Lancaster House	01-Jan-10	31-Dec-12	31-Dec-12	Jul-12		MCCH	1,071,000	357,000	Mr Andrew Royle	Adults & Community Services - Contracts	
Age Concern Ravensbourne Bertha James Day Opportunities	01-Jul-10	30-Jun-12	30-Jun-13	Jul-12	30-Jun-13	Age Concern Ravensbourne	660,204	220,068	Andy Crawford	Adult and Community Services - Older People	
Age Concern Penge/Anerley Melvin Hall Day Opportunities	01-Jul-10	30-Jun-12	30-Jun-13	Jul-12	30-Jun-13	Age Concern Penge/Anerley	570,381	190,127	Andy Crawford	Adult and Community Services - Older People	
Age Concern Orpington Saxon Day Opportunities	01-Jul-10	30-Jun-12	30-Jun-13	Jul-12	30-Jun-13	Age Concern Orpington	484,869	161,623	Andy Crawford	Adult and Community Services - Older People	

Title	Start Date	Expiry Date	Expiry Date Inclusive of Extension	Contract Alert Date	Extension Expiry Date	Suppliers	Total Value	Annual Value	Contact	Department	Comments
Age Concern Bromley Day Opportunities St Edwards	01-Jul-10	30-Jun-12	30-Jun-13	Jul-12	30-Jun-13	Age Concern Bromley	330,717	110,239	Andy Crawford	Adult and Community Services - Older People	
Security Services - Civic Centre	01-Jul-10	30-Jun-13	30-Jun-13	Jul-12		City Security Services Limited	237,214	79,071	Andrew Champion	Legal & Democratic Services	
Playground Maintenance	01-Jan-08	31-Dec-13	31-Dec-13	Apr-13		Safeplay	369,300	61,550	Mr Andy Biggs	Environmental Services	
Community Options Supporting People MH Supported Accommodation	01-Apr-09	31-Mar-12	31-Mar-14	Apr-13	31-Mar-14	Community Options Ltd	245,154	81,718	Mrs Claire Lynn	Adults & Community Services - Contracts	
Insurances - combined Liability	01-May-09	30-Apr-14	30-Apr-14	May-13		Travelers Insurance Co. Ltd	848,700	169,740	Andrew Rooke	Resources Directorate	
Insurance - Vehicles	01-May-09	30-Apr-14	30-Apr-14	May-13		Zurich Municipal Insurance	203,895	40,779	Andrew Rooke	Resources Directorate	
Provision of Payroll System	01-Jun-03	27-Jun-14	27-Jun-14	Jul-13		Northgate Information Solutions	799,000	72,636	Mr John Nightingale	Resources Directorate - Exchequer	
ECHG Single Homeless Families	01-Jul-09	30-Jun-12	30-Jun-14	Jul-13	30-Jun-14	ECHG	958,665	327,077	Mrs Nicky Hanks	Adult and Community Services Single Homeless	
Waste Disposal Contract	24-Feb-02	23-Feb-16	23-Feb-16	Mar-14		Veolia ES Onyx Ltd	160,518,856	9,193,990	John Woodruff	Environmental Services - Waste	
Waste Collection Contract	01-Nov-01	03-Nov-08	23-Feb-16	Mar-14	23-Feb-16	Veolia ES Onyx Ltd	37,265,946	6,212,260	John Woodruff	Environmental Services - Waste	
Bromley Mind Mental Health Day Services	01-Apr-10	31-Mar-13	31-Mar-15	Apr-14	31-Mar-15	Bromley MIND	1,500,000	300,000	Claire Lynn	Adult and Community Services - Mental Health	
Affinity Sutton Tenancy Support	01-Apr-10	31-Mar-13	31-Mar-15	Apr-14	31-Mar-15	Broomleigh Housing Association Ltd	810,000	270,000	Wendy Norman	Adult and Community Services Tenancy Sustainment	
Rethink Mental Health - Advocacy Gen & Imra Services	01-Apr-10	31-Mar-13	31-Mar-15	Apr-14	31-Mar-15	Rethink	661,485	132,297	Mrs Claire Lynn	Adults & Community Services - Contracts	
Broadway Welfare Benefits Service	01-Apr-10	31-Mar-13	31-Mar-15	Apr-14	31-Mar-15	Broadway	209,430	41,886	Mrs Claire Lynn	Adults & Community Services - Contracts	
Provision of MFDs, Central Print Unit Devices and Print Management Software	01-May-10	30-Apr-15	30-Apr-15	May-14		Canon (UK) Ltd	220,000	1,100,000	Susan Haynes	Corporate Procurement	
Mental Health Service User Involvement Service	01-Apr-10	31-Mar-13	31-Mar-15	Oct-14	31-Mar-15	Community Options Ltd	364,000	72,876	Mrs Claire Lynn	Adults & Community Services - Contracts	
Parking Contract	01-Oct-06	30-Sep-16	30-Sep-16	Oct-14	30-Sep-16	Vinci Park Services UK Ltd	10,791,135	2,158,227	Mr Ben Stephens	Environmental Services - Parking	
Grounds Maintenance	01-Jun-03	01-Jan-07	01-Jan-17	Jul-15	01-Jan-17	English Landscapes Maintenance Ltd	26,100,000	2,747,368	Mr Robert Schembri	Environmental Services	
Highway Maintenance Reactive & Minor Works	01-Jul-10	30-Jun-17	01-Jun-17	Jan-16	01-Jun-17	O'Rourke Construction & Surfacing Ltd	17,000,000	2,400,000	Paul Redman	Environmental Services- Highways	
Aboricultural Maintenance Contract	18-Jul-08	17-Jul-17	17-Jul-17	Jan-16		Gristwood & Toms	5,119,740	568,860	Mr Patrick Phillips	Environmental Services	
Provision of Music Education	01-Mar-07	31-Mar-17	31-Mar-17	Apr-16		Bromley Youth Music Trust	6,076,800	607,680	Mr Laurence Downes	Children and Young People's Services	
Highway Maintenance Contract Major Works	01-Oct-10	30-Sep-17	30-Sep-17	Apr-16		FM Conway Ltd	26,000,000	3,700,000	Paul Redman	Environmental Services- Highways	
Leisure Trust - Provision of Leisure Services	01-Jan-04	01-Jan-10	01-Jan-19	Jan-17	01-Jan-19	Bromley Mytime	24,333,170	1,471,590	John Gledhill	Renewal and Recreation	
OLM Systems Ltd Social Group Information System	06-May-06	31-Mar-19	31-Mar-19	Apr-17		OLM Systems Ltd	572,117	97,000	Helen Stewart	Adults & Community Services - Contracts	
Pension System	01-Apr-03	31-Mar-09	31-Mar-19	Apr-17	31-Mar-19	Heywoods	288,000	48,000	Mr John Nightingale	Resources Directorate - Exchequer	
Maintenance & Repair of Motor Vehicles	01-Apr-10	31-Mar-17	31-Mar-19	Oct-17	31-Mar-19	Kent County Council	360,000	60,000	Paul Chilton	Environmental Services - Transport Operations	
Park Security	01-Apr-10	31-Mar-20	31-Mar-20	Apr-18		Ward Security Ltd	4,130,000	413,000	Mr Toby Smith	Environmental Services	
Carers Bromley Strategic Partnership	01-Apr-10	31-Mar-17	31-Mar-20	Oct-18	31-Mar-20	Carers Bromley	4,023,931	402,393	Ms Rebecca Jarvis	Adults & Community Services - Contracts	
Age Concern Strategic Partnership	01-Apr-10	31-Mar-17	31-Mar-20	Apr-19	31-Mar-20	Age Concern Bromley	1,145,750	114,575	Rebecca Jarvis	Adult and Community Services - Older People	
Section 31 Agreement for the Exercise of Mental Health Function - LBB and Oxleas	01-Dec-04	30-Nov-24	30-Nov-24	Dec-22		Oxleas NHS Health Trust	32,009,000	1,600,450	Wendy Norman	Adult and Community Services - Mental Health	
BHCCA St Marks PCC (Lease) - Older People	10-Oct-01	09-Oct-31	09-Oct-31	Oct-29		Biggin Hill Community Care Association	322,500	17,661	Andy Crawford	Adults & Community Services - Contracts	

2009/10 Children & Young People's Spot Purchasing

Description	£
Youth Opportunity Fund/Youth Capital Fund	122,003
LDA Youth Offer	164,453
14-19 Flexible Learning	187,650
Estimated 14-19 Flexible Learning	196,837
Summer University	11,978
Children & Family Centres	1,303,609
Aiming High for Disabled Children	46,862
Various	370,998
SEN Residential Spot Purchasing	11,234,000
Total	13,638,390

2009/10 Adults & Coumminty Services Spot Purchasing

Description	£		
	Residential	Nursing	Respite
Older People	7,935,260	7,952,400	200,860
Learning Disabilities	13,936,020	0	7,660
Physical Disabilities	1,750,960	0	18,370
Mental Health	2,634,240	0	0
Total	26,256,480	7,952,400	226,890

Contracts Beyond Alert Date - As At 19 July 2010

Title	Start Date	Expiry Date	Expiry Date Inclusive of Extension	Contract Alert Date	Extension Expiry Date	Suppliers	Total Value	Annual Value	Contact	Department	Comments
Term Maintenance Contract	01-Jun-04	01-Jun-09	01-Dec-09	Jun-09	01-Dec-09	EPS Maintenance Ltd	5,500,000	1,000,000	John Davies	Renewal and Recreation - Property	Existing Contract has expired and has been run down, with work currently being carried out on an ad hoc basis by contractors on the Small Works List. New Term Maintenance Contracts are being tendered in trade lots. These contracts have now been tendered and results will be reported for a decision in September 2010.
Home to School Transport for children with Special Educational Needs	01-Sep-02	01-Apr-10	31-Jul-10	Feb-10	31-Jul-10	Kelly Kar Hire	7,887,640	985,955	Ms Maya Vadgama	Children & Young People - SEN Transport	Applications for the SEN Framework contract have been evaluated and recommended with scrutiny taking place at the CYP PDS on 20th July. The request to Executive for approval to Award went to the Executive meeting on 21st July with Award approved. This provider is included in the framework and so a new contract will be placed with them under a Framework agreement, with routes and prices to be finalised.
Home to School Transport for children with Special Educational Needs	01-Sep-02	01-Apr-10	31-Jul-10	Feb-10	31-Jul-10	Stratfords Private Hire	3,135,232	391,904	Ms Maya Vadgama	Children & Young People - SEN Transport	Applications for the SEN Framework contract have been evaluated and recommended with scrutiny taking place at the CYP PDS on 20th July. The request to Executive for approval to Award went to the Executive meeting on 21st July with Award approved. This provider is included in the framework and so a new contract will be placed with them under a Framework agreement, with routes and prices to be finalised.
Home to School Transport for children with Special Educational Needs	01-Sep-02	01-Apr-10	31-Jul-10	Feb-10	31-Jul-10	Kensway Tours	2,328,688	291,086	Ms Maya Vadgama	Children & Young People - SEN Transport	Applications for the SEN Framework contract have been evaluated and recommended with scrutiny taking place at the CYP PDS on 20th July. The request to Executive for approval to Award went to the Executive meeting on 21st July with Award approved. This provider is included in the framework and so a new contract will be placed with them under a Framework agreement, with routes and prices to be finalised.
Home to School Transport for children with Special Educational Needs	01-Sep-02	01-Apr-10	31-Jul-10	Feb-10	31-Jul-10	Centuar Overland Travel	2,222,000	277,750	Ms Maya Vadgama	Children & Young People - SEN Transport	Applications for the SEN Framework contract have been evaluated and recommended with scrutiny taking place at the CYP PDS on 20th July. The request to Executive for approval to Award went to the Executive meeting on 21st July with Award approved. This provider is included in the framework and so a new contract will be placed with them under a Framework agreement, with routes and prices to be finalised.
Home to School Transport for children with Special Educational Needs	01-Sep-02	01-Apr-10	31-Jul-10	Feb-10	31-Jul-10	Lee Girling	295,944	36,993	Ms Maya Vadgama	Children & Young People - SEN Transport	Applications for the SEN Framework contract have been evaluated and recommended with scrutiny taking place at the CYP PDS on 20th July. The request to Executive for approval to Award went to the Executive meeting on 21st July with Award approved. This provider is not part of the Framework and therefore the contract will end.
Home to School Transport for children with Special Educational Needs	01-Sep-02	01-Apr-10	31-Jul-10	Feb-10	31-Jul-10	Cannon Cars	295,280	36,970	Ms Maya Vadgama	Children & Young People - SEN Transport	Applications for the SEN Framework contract have been evaluated and recommended with scrutiny taking place at the CYP PDS on 20th July. The request to Executive for approval to Award went to the Executive meeting on 21st July with Award approved. This provider is included in the framework and so a new contract will be placed with them under a Framework agreement, with routes and prices to be finalised.
Home to School Transport for Children with Special Educational Needs	01-Sep-02	01-Apr-10	31-Jul-10	Feb-10	31-Jul-10	WH Cars Ltd	3,638,000	454,750	Ms Maya Vadgama	Children and Young People's Services	Applications for the SEN Framework contract have been evaluated and recommended with scrutiny taking place at the CYP PDS on 20th July. The request to Executive for approval to Award went to the Executive meeting on 21st July with Award approved. This provider is not part of the Framework and therefore the contract will end.
Sub Totals for Home to School Transport							19,802,784	2,475,408			
Key Stage 4 Vocational Programme	01-Sep-08	31-Jul-10	31-Jul-10	Feb-10		Bromley College of Further and Higher Education	215,897	107,949	Ms Beverley Johnston	Children and Young People's Services	This contract will end. A new contract, covering the period September 2009 to September 2011 is already in place.
Building Consultancy Services	01-Aug-05	31-Jul-08	31-Jul-10	May-10	31-Jul-10	Frankham Consultancy Group Ltd	2,500,000	500,000	Mr Cliff Jones	Renewal and Recreation - Property	Considering a shared service with Bexley. Existing programmes commissioned through incumbent supplier, so no issues are anticipated with the end of the current arrangement/start of new arrangement. Uncertainty over funding for future projects means the procurement strategy for this contract may need to be delayed until the results of the Central Government Spending Review are clearer. Any commissions received after 31 July will be the subject of competitive fee bids.
Stationery, Computer Consumables and Paper	01-Sep-05	31-Aug-10	31-Aug-10	Mar-10		Office Depot UK Ltd	1,700,000	340,000	Mr Kevan Twohy	Corporate Procurement	New contract in place when existing contract expires, as reported to Executive & Resources PDS on 27 August 2009 and agreed by the Portfolio Holder
Mobile Phone Services	01-Oct-06	31-Jul-09	16-Sep-10	Mar-10	16-Sep-10	T-Mobile (UK) Ltd	220,000	110,000	Mr Kevan Twohy	Corporate Procurement	New contract in place when existing contract expires, as reported to Executive & Resources PDS on 22 June 2010 and agreed by the Portfolio Holder
Bromley Women's Aid Women's Refuge Domestic Violence	01-Apr-07	30-Sep-10	30-Sep-10	Oct-09	30-Sep-10	Bromley Women's Aid	1,283,333	212,225	Jane Arkhurst	Adult and Community Services Domestic Violence	Report to ACS Portfolio holder to request extension of contract due to late provision of TUPE information by provider. Report to Exec re award of contract December 2010
Pineapple Club Ethnic Community Project	01-Jun-06	30-Sep-10	30-Sep-10	Apr-10	30-Sep-10	Pineapple Luncheon Club	209,735	26,033	Wendy Norman	Adults & Community Services - Contracts	Report to ACS PDS in July 2010 requesting six month extension of contract.
Invicta Lifeline Ltd Carelink Telephone Monitoring	01-Oct-03	31-Oct-10	31-Oct-10	Nov-09	31-Oct-10	Invicta	553,000	79,000	Richard Haines	Adults & Community Services - Contracts	Contract extension to be agreed by DACS. Contract Award to EXEC on November 3rd 2010
Look Ahead Accom and Fltg Pregnant Teenagers	01-Apr-07	30-Nov-10	30-Nov-10	Jul-10	30-Nov-10	Look Ahead Housing and Care Ltd	223,906	87,742	Jane Arkhurst	Adult and Community Services Pregnant Teenagers	Gateway report to EXEC on 21st July 2010 - decision deferred. Further report to EXEC on 1st September 2010. Contract award to Executive in January 2011
Look Ahead Supported Housing Young People	01-Apr-07	30-Nov-10	30-Nov-10	Dec-09	30-Nov-10	Look Ahead Housing and Care Ltd	941,833	321,206	Jane Arkhurst	Adult and Community Services Young People	Gateway Report to EXEC on 21st July 2010 - Contract award to Executive in September 2010.
A2Dominion Supported Housing Young People	01-Apr-07	30-Nov-10	30-Nov-10	Dec-09	30-Nov-10	Kelsey Housing Association Ltd	337,110	62,450	Jane Arkhurst	Adult and Community Services Young People	Gateway Report to EXEC on 21st July 2010 - Contract award to Executive in September 2010.

Title	Start Date	Expiry Date	Expiry Date Inclusive of Extension	Contract Alert Date	Extension Expiry Date	Suppliers	Total Value	Annual Value	Contact	Department	Comments
Asbestos Testing - various properties	01-Dec-06	30-Nov-09	30-Nov-10	Jul-10	30-Nov-10	Armstrong York	450,000	150,000	Mr Cliff Jones	Renewal and Recreation - Property	This contract will now be tendered in smaller packages to allow greater competition and encourage smaller local business to bid. Packages will be split into Education and non-Education properties. Contracts will be in place by 1 December 2010
Asbestos Removal - various properties	01-Jan-07	31-Dec-09	31-Dec-10	Jul-10	31-Dec-10	H Smith	750,000	250,000	Mr Cliff Jones	Renewal and Recreation - Property	This contract will now be tendered in smaller packages to allow greater competition and encourage smaller local business to bid. Packages will be split into Education and non-Education properties. Contracts will be in place by 1 January 2011
Inspire Community Trust Advice and Support Service for Direct Payments	01-Feb-08	31-Jan-11	31-Jan-11	Feb-10		Inspire Community Trust	264,000	92,159	Ms Rebecca Jarvis	Adults & Community Services - Contracts	Strategy for support planning and direct payments to be agreed by Supporting Independence in Bromley Board in September 2010. Procurement action will follow.
Mission Care Nursing EMI OPMH Older People	01-Apr-04	31-Mar-11	31-Mar-11	Oct-09		Mission Care	6,917,603	988,229	Andy Crawford	Adult and Community Services - Older People	Report will go to Executive on 29th September 2010
Kent Association for the Blind Services for the Blind - Physical Disability and Sensory Impairment	01-Apr-06	31-Mar-11	31-Mar-11	Apr-10		Kent Association for the Blind	415,850	102,218	Rebecca Jarvis	Adult and Community Services - Physical Disability and Sensory Impairment	Gateway review report to ACS PDS on 21st September 2010. Probable tender exercise. Contract may require short term extension to allow for TUPE if awarded to another provider. Contract award to be announced in March.
Stonham Supported Housing Ex-Offenders	01-Apr-07	31-Mar-11	31-Mar-11	Apr-10	31-Mar-11	Stonham Housing Association	286,339	69,220	Jane Arkhurst	Adult and Community Services Ex-Offenders	Report to ACS November 2010 - can use framework to procure, so does not require long lead in time.
BAIS Substance Misuse	01-Apr-08	31-Mar-11	31-Mar-11	Apr-10		BAIS	2,550,000	850,000	Suzett Polson	Adult and Community Services Substance Misuse	PCT + NTA funding. Tender action has begun. Award will be agreed by PCT Exec.
Crime Reductions Initiative Substance Misuse	01-Apr-08	31-Mar-11	31-Mar-11	Apr-10		Crime Reduction Initiatives	1,758,723	586,241	Suzett Polson	Adult and Community Services Substance Misuse	PCT + NTA funding. Tender action has begun. Contract award will be agreed by PCT Exec in December 2010.
Phoenix Futures	01-Apr-08	31-Mar-11	31-Mar-11	Apr-10		Phoenix Futures	1,181,403	393,801	Suzett Polson	Adult and Community Services Substance Misuse	PCT funding. Procurement exercise being undertaken by LBB. Tender action has begun. Contract award to be reported to PCT Exec in December 2010.
Kent Counselling for Addictions Substance Misuse	01-Apr-08	31-Mar-11	31-Mar-11	Apr-10		Kent Counselling for Addictions	467,595	155,865	Suzett Polson	Adult and Community Services Substance Misuse	PCT + NTA funding. Tender action has begun. Contract award to be reported to PCT Exec in December 2010.
Shaw Trust - Bromley Local Involvement Network (LINK)	01-Sep-08	31-Mar-11	31-Mar-11	Apr-10		Shaw Trust	350,175	135,900	Wendy Norman	Adults & Community Services - Contracts	Government Grant Funding for LINK in 2011/12 not yet announced. The LINK initiative likely to be subsumed into new Healthwatch initiative announced on July 20th 2010. Potential of cross borough collaboration to be investigated. DOH organising workshops to explore options.
Connexions service	01-Apr-08	31-Mar-11	31-Mar-11	Jul-10		Royal Borough of Kingston upon Thames	3,501,000	1,167,000	Mr Paul King	Children and Young People's Services	The intent to procure this service via the existing South London consortium, subject to funding, was approved by the Portfolio Holder for CYP in April 2010. We are awaiting grant details for this service before finalising the approach to the continuation of this service.
Highways	01-Apr-06	31-Mar-09	31-Mar-11	Jul-10	31-Mar-11	Faber Maunsell Limited	1,947,861	649,287	Paul Redman	Environmental Services	This will be replaced by the Transport for London Framework Contract on 1 Apr 2011 as agreed by the Executive on 9th June 2010.
Traffic & Transportation	01-Jul-06	31-Mar-09	31-Mar-11	Jul-10	31-Mar-11	Faber Maunsell Limited	1,319,622	439,874	Mr Gavin Moore	Environmental Services	This will be replaced by the Transport for London Framework Contract on 1 Apr 2011 as agreed by the Executive on 9th June 2010.
Churchill Theatre	01-Jan-00	31-Mar-11	31-Mar-11	Oct-09	31-Mar-11	Ambassadors	4,666,880	526,880	John Gledhill	Renewal and Recreation	The Council is currently undertaking a tender process for the operation of the Theatre from April 2011, as per recommendations of report to Renewal & Recreation PDS and Portfolio Holder on 13 Oct 2009. Contract award date is anticipated to be Sept 2010.
IT Core Contract	01-Apr-02	31-Mar-09	31-Mar-11	Oct-09	31-Mar-11	Liberata UK Ltd	18,198,360	2,022,040	Ms Sue Essler	Resources - I.T	The tenders for this contract are currently being evaluated and are due to be reported to the Executive in September with a need for service provision to commence in April 2011.
Telephony Services	13-Feb-06	31-Mar-09	31-Mar-11	Apr-10	31-Mar-11	Damovo Ltd	1,275,000	425,000	Laurie Carter	Resources - I.T	This will be included in the new VDN contract due to go to Committee for decision in late September.
Provision of Exchequer Services	01-Apr-02	31-Mar-11	31-Mar-11	Apr-10	31-Mar-11	Liberata UK Ltd	38,363,850	5,480,550	Mr John Nightingale	Resources Directorate - Exchequer	The tenders for this contract are currently being evaluated and are due to be reported to the Executive in September with a need for service provision to commence in April 2011.
BHCCA Community Services for OP/PD in Biggin Hill - Older People	11-Oct-06	30-Jun-11	30-Jun-11	Jul-10	30-Jun-11	Biggin Hill Community Care Association	200,500	42,445	Andy Crawford	Adult and Community Services - Older People	Officers aware of alert date. Single provider - unlikely to result in tender action. Report to ACS Portfolio Jan 2011.
Mission Care Intermediate Care - Older People	29-Nov-05	28-Nov-11	28-Nov-11	Jun-10		Mission Care	4,760,940	793,490	Ms Rebecca Jarvis	Adults & Community Services - Contracts	Report to EXEC 1st September 2010.

This page is left intentionally blank

LONDON BOROUGH OF BROMLEY

STATEMENT OF EXECUTIVE DECISION

The Portfolio Holder for Resources, Councillor Neil Reddin, has made the following executive decision -

TREASURY MANAGEMENT PERFORMANCE – 4TH QUARTER 2009/10 AND ANNUAL REPORT 2009/10

Report DR10049

Decision:

The actual prudential indicators for 2009/10 be noted and the Treasury Management Annual Report for 2009/10 be approved and referred to Council.

Reasons:

The Treasury Management Annual Report 2009/10 summarises treasury activity during the year, and is a requirement of the Council's reporting procedures. The report meets the requirements of both the CIPFA Code of Practice on Treasury Management and the CIPFA Prudential Code for Capital Finance in Local Authorities.

The proposed decision was scrutinised by the Executive and Resources PDS Committee on 14th July 2010 (Minute 52.1) and the Committee supported the proposal.

.....
Councillor Neil Reddin
Portfolio Holder for Resources

Mark Bowen
Director of Legal, Democratic and Customer Services
Bromley Civic Centre
Stockwell Close
Bromley BR1 3UH

Date of Decision: 30 July 2010
Implementation Date (subject to call-in): 6 August 2010
Decision Reference: RES10020

LONDON BOROUGH OF BROMLEY

STATEMENT OF EXECUTIVE DECISION

The Portfolio Holder for Resources, Councillor Neil Reddin, has made the following executive decision -

INSURANCE FUND ANNUAL REPORT 2009/10

Report DR10062

Decision:

That the Insurance Fund Annual Report 2009/10 be endorsed.

Reasons:

The Insurance Fund Annual Report sets out the position of the Insurance Fund as at 31st March 2010 and presents statistics relating to insurance claims for the last two years.

The proposed decision was scrutinised by the Executive and Resources PDS Committee on 14th July 2010 (Minute 52.2) and the Committee supported the proposal.

.....
Councillor Neil Reddin
Portfolio Holder for Resources

Mark Bowen
Director of Legal, Democratic and Customer Services
Bromley Civic Centre
Stockwell Close
Bromley BR1 3UH

Date of Decision: 30 July 2010
Implementation Date (subject to call-in): 6 August 2010
Decision Reference: RES10021

LONDON BOROUGH OF BROMLEY

STATEMENT OF EXECUTIVE DECISION

(Summary of a Part 2 decision containing exempt information)

The Portfolio Holder for Resources, Councillor Neil Reddin, has made the following executive decision -

2 BETTS WAY, ANERLEY

Report DRR00069

Decision:

To authorise the sale of the property to either of two prospective purchasers, and if neither is in a position to proceed, to re-market the property.

Reasons:

The property has been re-marketed and the offers from these two prospective purchasers offer best value to the Council.

The proposed decision was scrutinised by the Executive and Resources PDS Committee on 14th July 2010 (Minute 61) and the Committee supported the proposal, expressing a preference for one of the purchasers.

.....
Councillor Neil Reddin
Portfolio Holder for Resources

Mark Bowen
Director of Legal, Democratic and Customer Services
Bromley Civic Centre
Stockwell Close
Bromley BR1 3UH

Date of Decision: 30 July 2010
Implementation Date (subject to call-in): 6 August 2010
Decision Reference: RES10022

LONDON BOROUGH OF BROMLEY

STATEMENT OF EXECUTIVE DECISION

(Summary of a Part 2 decision containing exempt information)

The Portfolio Holder for Resources, Councillor Neil Reddin, has made the following executive decision -

208 HIGH STREET, ST MARY CRAY

Report DRR00068

Decision:

That 208 High Street, St Mary Cray is surplus to the Council's requirements and its disposal by the Chief Property officer is authorised.

Reasons:

This property was found to be no longer suitable for its former use as a hostel in 2007. Use of this property by the Council and social registered landlords has been investigated, but the layout, differing levels, age and listed status makes it unsuitable.

The proposed decision was scrutinised by the Executive and Resources PDS Committee on 14th July 2010 (Minute 61) and the Committee supported the proposal.

.....
Councillor Neil Reddin
Portfolio Holder for Resources

Mark Bowen
Director of Legal, Democratic and Customer Services
Bromley Civic Centre
Stockwell Close
Bromley BR1 3UH

Date of Decision: 30 July 2010

Implementation Date (subject to call-in): 6 August 2010

Decision Reference: RES10023

Report No.
DRR10/00087

London Borough of Bromley

Agenda
Item No.

PART 1 - PUBLIC

Decision Maker: Executive and Resources PDS

Date: 25th August 2010

Decision Type: Non-Urgent Executive Non-Key

Title: SECTION 106 AGREEMENTS: UPDATE

Contact Officer: Bob McQuillan, Chief Planner
Claire Martin Head of Finance
Tel: 020 8313 4554 020 8313 4286
E-mail: claire.martin@bromley.gov.uk bob.mcquillan@bromley.gov.uk

Chief Officer: Marc Hume, Director of Renewal and Recreation

Ward: Boroughwide

1. Reason for report

This report provides an update on Section 106 Agreements as requested by the Executive and Resources Policy Development and Scrutiny Committee on 9th June 2010.

It should be noted that any updates from the Monitoring Report of the Section 106 PDS Working Group, which was last reported to the Executive and Resources PDS Committee on June 8th 2010, will be incorporated into this report with effect from December 2010.

2. **RECOMMENDATION(S)**

Members are asked to note the report and the contents of the attached appendices.

Corporate Policy

1. Policy Status: Existing policy. IMP1 of the Unitary Development Plan
 2. BBB Priority: Safer Bromley. Plus Children and Young People, Vibrant and thriving Town Centres and Quality Environment
-

Financial

1. Cost of proposal: N/A
 2. Ongoing costs: N/A.
 3. Budget head/performance centre: S106 deposits
 4. Total current budget for this head: £3,669,171
 5. Source of funding: S106 deposits
-

Staff

1. Number of staff (current and additional): 2
 2. If from existing staff resources, number of staff hours: from existing staff resources
-

Legal

1. Legal Requirement: Statutory requirement. S106 of the Town and Country Planning Act enables the Local Authority to make agreements with applicants to secure benefits relating to the granting of planning permission. This is reflected in Policy IMP1 of the Unitary Development Plan which relates to planning obligations.
 2. Call-in: Call-in is not applicable. This report does not involve an executive decision
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): Section 106 agreements are made with the applicant for the benefit of the future occupants of new developments and also for the benefit of existing residents in the vicinity of a new development
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? N/A.
2. Summary of Ward Councillors comments: N/A

3. COMMENTARY

- 3.0 At the meeting of 9th June 2010, the Executive and Resources PDS Committee requested that Members be updated on the current position of Section 106 Agreements at its next meeting on 25th August 2010.

Joint Database

- 3.1 The development of the joint database has been completed. An Access Database has been created which is populated by downloading information from both the Uniform system and the Oracle accounting system. The database has been designed to display the information in the same format as reported to Members in November 2009 and comprises 3 Appendices.
- 3.2 The 'live' spreadsheets are accessible to Planning, Finance and Legal Officers and are regularly updated.
- 3.3 A set of procedures have been agreed which sets out the responsibilities of all officers in the Legal, Planning and Finance sections and includes the regular checking of trigger dates to ensure that invoices are raised at the required time.

Background information

- 3.4 The detail of every S106 agreement is stored in at least one of the three Appendices.
- 3.5 Appendix 1 records the 'negative/restrictive obligations' and include developments that are restricted by the S106 either by use, limitations on development within the curtilage or not to implement a previous permission.
- 3.6 Appendix 2 records the 'positive non financial' contributions. These agreements form the larger proportion of planning obligations gained through Section 106. Mostly they relate to the provision of affordable housing units.
- 3.7 Appendix 3 records 'positive financial' contributions. There are 7 main service areas where monies are received through the use of S106 obligations: Local Economy, Community or Town Centre use, Highways/Traffic (including Transport for London), Education, Health, Land (which records payments for landscaping), Affordable (which records payments in lieu of affordable housing) and Other (which records payments for any other contributions which do not fall into one of the above categories). The full Appendix 3 also shows that since March 2003 a wide variety of contributions have been negotiated through S106 agreements including funds for the creation of a Heritage Centre at Biggin Hill, travel plans, traffic calming/crossings, town centre improvement funding, public footpath maintenance, CCTV schemes and woodland management schemes. Increasingly over the last year the Council has used the NHS London Healthy Urban Development Unit (HUDU model), which gauges the impact that residential developments have on the capacity of health services. This formula produces a health contribution per unit and is administered by the Primary Care Trust.
- 3.8 Appendix 3 has been compiled from and updated using information from the Oracle accounting system and the Council's Public Register and Contribution record, which is held with the Public Register along with copies of all S106 legal agreements dating back to 1998.
- 3.9 If a S106 includes obligations from more than one category the details are recorded in each of the relevant appendices.
- 3.10 The full Appendices cover the period from March 2003 to June 2010 with details of 173 sealed legal agreements. Copies of these documents are available to view in the Members Room.

3.11 The Committee may note that there can be considerable time delay between the sealing of a Section 106 grant of permission and subsequent implementation of development (up to 5 years) when the obligation becomes due. There is always a possibility that a development will not go ahead at all where a developer feels the development is no longer viable.

3.12 All S106 legal agreements are registered as a Land Charge against the property and are registered at the Land Registry with the title deeds of a property or piece of land.

Section 106 Agreements: Update

3.13 Appendices 1 to 3 of this report provide details of 17 new agreements since the last update in November 2009.

3.14 Appendix 1 shows a table with 9 'negative' S106 legal agreements.

3.15 Appendix 2 shows a table with 5 new 'positive non-financial' S106 legal agreements. The total net affordable housing gain since November 2009 amounts to 93 units. The full Appendix 2 table shows that since March 2003 the Council sealed legal agreements that will potentially net 1,272 new affordable housing units.

3.16 As can be seen from the tables LBB will not necessarily receive all of these units unless they are built and handed over but the agreements are in place. In terms of revenue as a non-stockholding authority the Council does not gain direct asset value through Section 106 of the 1990 Town and Country Planning Act. All housing assets acquired are held by our partners RSLs.

3.17 Appendix 3 shows 3 new agreements of specific 'positive financial gain to the Council; 1 of these agreements is also included in Appendix 1.

3.18 Members should note that the detailed description of the agreement terms in Appendix 3 gives an indication of any time limitations on spend together with whether interest is accrued to the contributions.

3.19 Appendix 4 gives the details of the current balances the Council holds for S106 agreements, split by service area category mentioned in 3.9 above and by revenue/capital classification and the time limit for spending monies. Where there are no time limits, a 5 year limitation from the date of the legal agreement has been assumed in accordance with legal advice.

3.20 A complete set of Appendices 1, 2 and 3 has been left in the Members Room.

3.21 'Significant' new agreements are as follows: -

- Dylon International Ltd, Worsley Bridge Road, SE26 – permission was granted, on appeal, for a mixed commercial and residential development which will provide 51 affordable housing units
- One-O-One Club, 101A Parish Lane, Penge – permission was granted, on appeal, for a residential scheme which will provide 20 affordable housing units.

4. POLICY IMPLICATIONS

4.1 Development Plan policies play a crucial role in securing appropriate planning obligations. Policy IMP1 of the Unitary Development Plan 2006 sets out the Council's approach to Section 106 agreements. There are implications also for the objectives of 'Building A Better Bromley' including, Safer Communities, A Quality Environment and Ensuring that all children and young people have opportunities to achieve their potential.

- 4.2 The sustainability of vibrant town centres is also one of the Council's key priorities and Section 106 funding, where appropriate, can make a significant contribution in achieving one of the Council's main aims.
- 4.3 The Department for Communities and Local Government (DCLG) document 'Planning Obligations: Practice Guidance' sets out ways in which local planning authorities can secure planning obligation. It covers such matters as in-kind and financial contributions, one-off and phased payments, maintenance and pooled payments. It stresses the need for Local Development Documents (whether DPDs or SPDs) to articulate the Council's policies on planning obligations in line with regional spatial strategy (The London Plan), and local need.
- 4.4 The London Plan (Policy 6A.4) requires boroughs to give priority to affordable housing, public transport improvements, learning and skills, health facilities and childcare provision and have clear local policies to these ends.
- 4.5 The Planning Act 2008 has now received Royal Assent and there is a proposal to introduce a Community Infrastructure Levy (CIL). The final regulations covering the Levy came into force on 6th April 2010. A report was submitted to Development Control Committee on 20th October 2009 setting out the Council's response to consultation on the details of the regulations. For the present, S106 agreements will continue to be the way in which local planning authorities receive community advantages from development proposals.
- 4.6 In addition a Revised Draft Supplementary Planning Document (SPPD) on Planning Obligations was submitted to Development Control Committee on 12th January 2010 and it was agreed that the document should be published for consultation. The consultation period ended on the 31st March and responses are being compiled in a report which will accompany the final version of the SPD.
- 4.7 This final version will also incorporate the implication of CIL regulations which came into force on 6th April. CIL regulation 122 places into law three statutory tests which are based upon the original five policy tests in Circular 05/05. The three tests are ;
- a) necessary to make development acceptable in planning terms;
 - b) directly related to the development; and
 - c) fairly and reasonably related in scale and kind to the development.
- 4.8 These are the only basis on which section 106 contributions can now be sought. Regulation 123 ensures that the local use of CIL and planning obligations does not overlap. However, DCLG has now been advised that with the change of Government the position on CIL is unclear. Confirmation on the future of CIL is expected in the autumn. Inevitably, this will delay the final SPD further.

5. FINANCIAL IMPLICATIONS

- 5.1 The table below summarises the overall Appendix 3, giving a breakdown across the service areas of all S106 obligations agreed within the last 6.5 years and details of whether the sums are confirmed (eg development has started) or provisional (S106 obligation agreed but development not started): -

AREA	S106 SUMS CONFIRMED	PROVISIONAL S106 SUMS £	TOTAL £
Local Economy, Town Centre, Community Use	2,188,500	51,000	2,239,500
Highways/Traffic/Parking	966,061	362,000	1,328,061
Education	1,541,829	678,561	2,220,390
Health/Primary Care Trust	532,704	417,768	950,472
Landscape	35,000	30,000	65,000
Housing	3,120,437	4,818,000	7,938,437
Other	13,000	0	13,000
TOTALS	8,397,531	6,357,329	14,754,860

5.2 Of the £8.4m confirmed sums, £7.3m has been received and £2.8m has been spent, leaving an unspent balance of £4.5m. It should also be noted that £1.2m has been received (Garrard House development) from the provisional sum and this also remains unspent as at 30th June 2010.

5.3 The summarised financial position of the unspent balances across the service areas (detailed in Appendix 4) is as follows: -

AREA	BALANCE AS AT 30.6.10 £	CURRENT OUTSTANDING COMMITMENTS £	LATEST BALANCE AS AT 30.6.10 £
Revenue			
Local Economy, Town Centre, Community Use	85,310	11,000	74,310
Highways/Traffic/Parking	588,297	171,905	416,392
Health/Primary Care Trust	223,202	0	223,202
Landscape	35,000	0	35,000
Other	15,000	0	15,000
Total Revenue Balance	946,809	182,905	763,904
Capital			
Housing	2,391,263		2,391,263
Education	915,699	450,000	465,699
Local Economy	410,452	383,952	26,500
Community Facilities	860,000	15,000	845,000
Interest accrued to capital S106 agreeem	119,665	106,000	13,665
Total Capital Balance	4,697,079	954,952	3,742,127
Total Section 106 Balance	5,643,888	1,137,857	4,506,031

5.4 It should be noted that an additional amount of £19,000 is held as a bond in accordance with the S106 agreement for the Orpington College development.

5.5 £2,000 is also being held as part of a maintenance fund for the developer to use for the future maintenance of the road from the Denbridge Road development.

6. LEGAL IMPLICATIONS

6.1 The power of a Local Planning Authority to enter into a Planning Obligation with anyone having an interest in land in their area is contained in section 106 of the Town and Country Planning Act 1990 (as amended by Section 12 of the Planning and Compensation Act 1991). Planning Obligations made under section 106 comprise both obligations and unilateral undertakings.

Government advice on the use of section 106 is contained within Circular 5/05 'Planning Obligations' (Office of the Deputy Prime Minister, July 2005).

- 6.2 A Planning Obligation may only be created by a person with an interest in the relevant land, and may be created either by means of an agreement with the Local Planning Authority or by means of a unilateral undertaking. An Obligation may restrict development or the use of land, need specific works to take place or need a financial contribution towards a work or service of public benefit.
- 6.3 The main features of a Planning Obligation are:
- It applies to the land, so enforcement of it would be against the person who agreed it (normally the applicant) or their successor in title.
 - It can also be enforced by a legal injunction. Where a person has defaulted on a requirement to carry out works on the land, the Local Planning Authority may also enter onto the land to enforce the terms of the Obligation and to claim back its reasonable costs arising from this action.
 - It can contain a restriction on use of the land or a requirement for works to be undertaken thereon, that can be for an indefinite period, a stated period, or a period defined by reference to some future event, e.g. the completion of specified works.
 - Contribution(s) may be expressed as being due:
 - (a) Singly, on a specified date, or one that can be derived from defined future event(s),
 - (b) In instalments, the amounts of which can be stated or derived from a formula, that are payable on specified dates or on dates based on future events, e.g. stages of the development, and
 - (c) Singly or in instalments, the amounts of which can be stated or derived from a formula, that are payable on specified date(s), or at defined times after, the completion of the development, e.g. to contribute to maintenance needs.
- 6.4 A section 106 Agreement can be varied with the agreement of the Local Planning Authority; there is also a formal application and appeals process in certain circumstances. Section 106 contributions may be time limited in the agreement or undertaking. Even where this is not the case then section 12(3) Planning and Compensation Act 1991 Section allows a person to apply for a planning obligation to be discharged after 5 years and if money has not been spent or there is not a clear intention to spend within a reasonable time a local authority may be made to refund in such cases.
- 6.5 The planning system works on the principle that planning permissions cannot be bought from or sold by a Local Planning Authority. Negotiations to gain benefits from development proposals must take place in a way which is seen to be fair and reasonable. By working in this way, Planning Obligations can improve the quality of development proposals which might otherwise have to be refused.
- 6.6 Planning Obligations must be related to the scale and nature of the development being proposed. Circular 5/05 requires Planning Obligations to meet the following tests. They have to be:
- Necessary to make a proposal acceptable in planning terms;
 - Relevant to planning;
 - Directly related to the proposed development;
 - Fairly and reasonably related in size and type to the proposed development; and
 - Reasonable in all other respects.
- 6.7 The Council acting as Local Planning Authority cannot allow unacceptable developments because of unnecessary or unrelated benefits that the applicant may be offering. Equally

applicants cannot be expected to pay for facilities which are only needed to deal with existing shortfalls in the area.

Non-Applicable Sections:	Personnel
Background Documents: (Access via Contact Officer)	ODPM Circular 05/2005 Planning Obligations 2008/09 budget monitoring files within ES Impact of Large Developments – Progress Monitoring Report March 2006 Shared file listing all S106 agreements Executive & Resources PDS Committee 26 th March 07 Executive and Resources PDS Committee 16 th July 07 Executive and Resources PDS Committee 2 nd Sept 2008 Executive and Resources PDS Committee 25 th March 2009

SECTION 106 AGREEMENTS REQUIRING A RESTRICTIVE OR 'NEGATIVE' OBLIGATION - CHANGES SINCE NOVEMBER 2009

Ref No	Current Status	App No	Address	Nature of Application	Date	Legal Agreement	Closed Date
227	Agreed	08/03391	Land rear of Nugent Shopping Park Cray View Close St Mary Cray Orpington	3 four storey blocks comprising 33 two bedroom and 4 three bedroom flats with access road and 45 car parking space (37 Unit scheme)	11-May-09	The owner shall make available (prior to first occupation) the surplus parking spaces (12) with a restriction to use by the occupiers of the development only and shall remain its sole use. Healthcare contribution of £7,695 and Education contribution of £11,684 split as per instructions. No more than 29 residential units shall be occupied prior to the owner having paid the contributions.	
229	Agreed	09/00061	210 Anerley Road London SE20 8TJ	Demolition of Nos. 210 and 212 (and retention of 36 bedroom two storey rear addition) and erection of 59 bedroom residential care home (including ancillary kitchen/ laundry/ offices / dining and day rooms/ swimming pool) with 8 car parking spaces	19-May-09	Healthcare contribution of £24,850 due 14 days prior to the commencement date. Shall repay any unspent funds within 5 years. Superseded by 237.	
231	Agreed	08/03098	117 Widmore Road Bromley BR1 3AH	Demolition of the existing infill between 117 and 119 Widmore Road and erection of a four storey infill and rear extension together with the conversion of 117 and 119 Widmore Road to provide a total of 16 units (7 one bedroom flats and 9 two bedroom flats) with 8 car parking spaces, along with refuse and cycle storage (revised plans received of roof and front and rear elevations of extension)	17-Jul-09	8 Affordable units Car club contribution £2,500 due on the commencement of the development and will provide one year free membership to one resident of each affordable unit. Highway contribution of £2,500 due on the commencement date. The Council will repay any unspent funds within 5 years of commencement. No resident will be able to apply for a parking permit.	
234	Agreed	09/00351/S106	123 South Eden Park Road Beckenham BR3 3AT	Demolition of existing buildings and erection of 3 detached two storey five bedroom houses with double garages and one detached five bedroom house with detached double garage. Rear balconies on plots 1, 2 and 3 and accommodation in the roof space on plots 2 and 3.	20-Aug-09	Highways works to provide footway and other works	
236	Agreed	09/00681/ S106	50 Palace Grove Bromley BR1 3HB	Demolition of existing building and erection of three storey block containing 6 two bedroom flats with cycle shed and bin store	03-Dec-09	To keep all apartments at all times car free. Not to make any application or allow any application to be made for a residents parking permit scheme. UNILATERAL UNDERTAKING	

Ref No	Current Status	App No	Address	Nature of Application	Date	Legal Agreement	Closed Date
240	Agreed	09/01434/S106	Down House Luxted Road Downe Orpington BR6 7JT	Temporary overflow, visitor car park for up to 90 days per year. Alterations to access laying out temporary surface in fields south of Down House, accessed from Luxted Road.	18-Aug-09	To ensure a member of English Heritage staff will be present at the access gate to the site at all times when in use as a public car park for visitors to Down House. To lay a turf reinforced mesh as indicated on attached plan. No cars to be allowed to park within 2 metres of public footpath. To ensure no destruction is caused to the public footpath by the use of the site. To ensure in the event of damage to the footpath, it is repaired promptly and to the Council's satisfaction. UNILATERAL UNDERTAKING	
242	Agreed	09/01552/S106	Ruxley Manor Garden Centre Maidstone Road Sidcup DA14 5BQ	Building for storage & retail display (with first floor offices within part) on site of building destroyed by fire.	21-May-10	To include the new permission under the original S106 agreement. Replacement definitions relating to applications, buildings/structures, development, plans and planning permission. Replace plan C0323-17 with new plan H3113/103. DEED OF VARIATION	
245	Agreed	08/03098	121 Widmore Road Bromley BR1 3AH	Demolition of existing rear extension, erection of three storey rear extension and conversion of existing building into six 2 bedroom and one 1 bedroom flats with three parking spaces, refuse store and cycle store.	16-Jun-10	Car club contribution £2,500 to be paid 14 days prior to the occupation of the dwelling. No occupier will be able to apply for a parking permit To pay no more than £2,500 for waiting restrictions UNILATERAL UNDERTAKING	
246	Agreed	07/04337/S106	Primrose Farm Jail Lane Biggin Hill TN16 3AX	Demolition of existing farmhouse and outbuildings and erection of detached two storey 4 bedroom house with associated vehicular access and driveway.	16-Jun-10	The owner to permanently remove all the existing buildings as shown hatched black on Plan 1 (attached to the agreement). All rubbish including any fly tipped items will be permanently removed prior to the commencement of development.	

SECTION 106 AGREEMENTS REQUIRING 'POSITIVE' NON-FINANCIAL OBLIGATION - CHANGES SINCE NOVEMBER 2009

Ref No	App No	Address	Nature of Application	Date	Legal Agreement	Gain (Units)	Status	Closed Date
235	09/00422/s106	Plaistow Lane Service Station 1 Plaistow Lane Bromley BR1 4DS	Demolition of existing buildings and erection of three storey block comprising Class A1 (retail) unit on ground floor 4 one bedroom flats, 7 two bedroom flats, 1 three bedroom flat above together with 1 storey four bedroom house (access from Lychet Road) plus 13 car parking spaces and associated cycle and refuse space.	06-May-09	100 affordable housing, 13 units UNILATERAL UNDERTAKING	13	AGREED	
238	09/01791/PLNC	Community Centre Castledine Road Penge London SE20 8AE	Part two/three storey block comprising 3 bedroom house and 12 two bedroom flats. Three storey block comprising replacement community centre / 9 two bedroom and 1 three bedroom flats. Single storey building comprising bicycle parking and plant room. 23 car parking spaces. Replacement all weather multi-use games area.	09-Mar-10	9 affordable units. To complete no more than 50% of the private dwellings until the affordable housing units have been transferred to the registered social landlord. Prior to the first use of the community centre to lay out the area of land shown hatched blue, for the purpose of accommodating the Open Space and Multi-use games area.	9	AGREED	
239	09/02725/S106	Bromley Business Centre 46-48 East Street Bromley BR1 1QW	Two storey rear extension and conversion of 1st and 2nd floors to provide 2 one bedroom and 3 bed sit flats and additional storage area to ground floor.	16-Mar-10	Deed of variation to include the new application in the previous agreement dated 30th October 2008 DEED OF VARIATION	0	AGREED	
243	09/01664/S106	Dylon International Ltd Worsley Bridge Road London SE26 5BE	Mixed use redevelopment comprising basement car parking and 2 part five/six/seven/eight storey blocks for use as Class B1 office accommodation (6884 sqm) / Class A1 retail (449 sqm) / Class A3 café / restaurant (135 sqm) / Class D1 creche (437 sqm) and 149 flats (32 one bedroom / 78 two bedroom / 39 three bedroom).	15-Sep-09	51 Affordable dwellings and traffic order UNILATERAL UNDERTAKING	51	AGREED	
247	09/03025/S106	One-O-One Club 101A Parish Lane Penge London SE20 7NR	Four storey block comprising 2 one bedroom, 13 two bedroom and 5 three bedroom flats with 16 car parking spaces (accessed from adjacent development to north-west), refuse/recycling store and bicycle parking AMENDED DESCRIPTION AND ADDITIONAL INFORMATION	07-Jun-10	20 Affordable units. The site shall have free right of way from adjoining land known as Vickers Court, 101B Parish Lane, London SE20 7HU in accordance with the details shown on the attached plan.	20	AGREED	
			TOTAL NUMBER OF UNITS SINCE MARCH 2009			93		

SECTION 106 AGREEMENTS REQUIRING A 'POSITIVE' FINANCIAL OBLIGATION - CHANGES SINCE NOVEMBER 2009

TAKEN FROM THE PUBLIC REGISTER OF CONTRIBUTIONS															
Ref No.	App No.	Address of application	Nature of Application	Date of s106	Legal agreement	Gain	Rec'd	Community Use/ Town centre / local economy	Highways/ Traffic / parking	Education	Health PCT	Landscaping	Other	Housing	
237 (was 229)	09/00061	210 Anerley Road London SE20 8TJ	Demolition of Nos. 210 and 212 (and retention of 36 bedroom two storey rear addition) and erection of 59 bedroom residential care home (including ancillary kitchen/ laundry/ offices / dining and day rooms/ swimming pool) with 8 car parking spaces	25th February 2010	Updated healthcare contribution of £26,270 due 14 days prior to the commencement date. Shall repay any unspent funds within 5 years. DEED OF VARIATION.	Healthcare contribution: £26,270	No				£26,270				
241	09/02470	7 Willow Vale Chislehurst BR7 5DF	2 two storey five bedroom dwellings, one with attached double garage and one with detached double garage and access road from Empress Drive OUTLINE APPLICATION	3rd March 2010	EITHER To pay the contribution of £15,000 within 15 working days of receipt of evidence that the council will carry out the highways works OR the company will complete the highway works with a contractor prior to the occupation of the first dwelling. UNILATERAL UNDERTAKING	highways contribution £15,000	No		15,000.00						
244	08/02864	173 - 175 High Street Orpington Kent BR6 0LW	Part one/ three/ four storey building comprising retail shop and 1 one bedroom and 7 two bedroom flats with refuse storage and bicycle parking	15th June 2010	Car club contribution £10,000 due prior to the fist occupation of any of the units. In the event of that the start up costs in respect of the scheme do not attract the upper limit of the Contribution of £10,000 the Council shall reimburse the Owner.	car club £10,000	No		10,000.00						
245	09/00847	121 Widmore Road Bromley BR1 3AH	Demolition of existing rear extension, erection of three storey rear extension and conversion of existing building into six 2 bedroom and one 1 bedroom flats with three parking spaces, refuse store and cycle store.	14th January 2010	Car club contribution £2,500 to be paid 14 days prior to the occupation of the dwelling. No occupier will be able to apply for a parking permit To pay no more than £2,500 for waiting restrictions UNILATERAL UNDERTAKING	Car club £2,500 Waiting restriction costs: £2,500	No		2,500.00 2,500.00						
TOTAL SECTION 106 CONTRIBUTIONS									£0	£30,000	£0	£26,270	£0	£0	£0

TAKEN FROM THE PUBLIC REGISTER OF CONTRIBUTIONS														
Ref No.	App No.	Address of application	Nature of Application	Date of s106	Legal agreement	Gain	Rec'd	Community Use/ Town centre / local economy	Highways/ Traffic / parking	Education	Health PCT	Landscaping	Other	Housing

REVENUE ITEMS

Dept. Anal.	Public register ref	Address of application	Use of monies	31st March 2010	Movement	Commitments	Movement during	Transferred to Capital	Balance	Time Limit for spend	
					during 2010/11		2010/11				
				£	£	£	£				
				Expenditure	Income						
CCTV											
F0648	197	Orpington Halls High St Orpington	TC contribution of £5,000 for CCTV	(5,000.00)	0.00	0.00	0.00	0.00	(5,000.00)	Aug 2014	
Total for CCTV expenditure				(5,000.00)	0.00	0.00	0.00	0.00	(5,000.00)		
Highway improvement works & traffic schemes											
F0620	104	bristol Street Motors, Masons Hill/Prospect Place	Highway improvement works	(30,000.00)	0.00	30,000.00	0.00	0.00	0.00	18.4.09	
F0622	108	Aquila, Golf Road Bickley	£325k Highways works, £10k surveys	(329,400.00)	0.00	120,000.00	0.00	0.00	(209,400.00)	Dec 2012	
F0624	139	Nugent Estate, Sevenoaks Way Orpington	£10k for footpath maintenance	(10,000.00)	0.00		0.00	0.00	(10,000.00)	Feb 2012	
F0629	173	Knotley Springfield Gardens West Wickham	£15k for highway works and £2.5k for traffic order	(15,000.00)	0.00		0.00	0.00	(15,000.00)	Oct 2011	
F0650	206	J Sainsbury Pallant Way	£20,000 towards bus improvement	(20,000.00)	0.00		0.00		(20,000.00)	July 2013	
F0658	203	Multi-storey car park at Earls Way Orpington	£80k for bus stop enhancement	(80,000.00)	0.00	0.00	0.00	0.00	(80,000.00)	Sept 2014	
F0648	197	Orpington Halls High St Orpington	£2,500 for traffic order	(2,500.00)	0.00	0.00	0.00	0.00	(2,500.00)	Aug 2014	
F0671	231	117 Widmore Road Bromley	£2500 highways contributions	(2,500.00)	0.00	0.00	0.00	0.00	(2,500.00)	June 2014	
F0628	232	Garrard House, 2-6 Homesdale Road Bromley	£2,000 for loading restriction contribution	0.00	0.00	0.00	(2,000.00)	0.00	(2,000.00)	May 2015	
Total for Highway improvement works				(489,400.00)	0.00	150,000.00	(2,000.00)	0.00	(341,400.00)		
Road Safety and cycle schemes											
F0622	108	Aquila, Golf Road Bickley	£60k traffic calming	(29,833.34)	0.00		0.00	0.00	(29,833.34)	Dec 2014	
Total Road Safety & cycle schemes				(29,833.34)	0.00	0.00	0.00	0.00	(29,833.34)		
Local Economy and Town Centres											
F0624	139	Nugent Estate, Sevenoaks Way Orpington	£1m for local economy & £50k town centre	(45,310.00)	0.00	1,000.00	0.00	0.00	(44,310.00)	Feb 2012	
Total Local Economy & Town Centres				(45,310.00)	0.00	1,000.00	0.00	0.00	(44,310.00)		
Parking											
F0618	120	Beckenham hospital, Croydon Road Beckenham	£10k car park, £30k residents parking scheme	(18,000.00)	0.00	18,000.00	0.00	0.00	0.00	Aug 2009	
F0621	110	77 Addington Road West Wickham	Contribution to on street parking	(1,000.00)	0.00	1,000.00	0.00	0.00	0.00	To be refunded	
F0647	204	Tesco - Homesdale Road	£40k towards controlled parking zone	(40,000.00)	0.00	0.00	0.00	0.00	(40,000.00)	July 2014	
F0645	194	Reliance House	5000 towards 'white lining' for the provision of public and car club parking & restoration of redundant crossovers	(2,658.88)	0.00	0.00	0.00		(2,658.88)	Sept 2011	
F0646	185	101 Palace Road Bromley	£3000 for white lining car parking spaces and redstoning crossovers parking Permit Scheme, Car Club Scheme	(2,904.59)	0.00	2,904.59	0.00	0.00	0.00	Aug 2012	
F0671	231	117 Widmore Road Bromley	£2500 towards car club	(2,500.00)	0.00	0.00	0.00	0.00	(2,500.00)	June 2014	
Total parking schemes				(67,063.47)	0.00	21,904.59	0.00	0.00	(45,158.88)		
Landscaping											
F0627	151 & 25	Cheyne Centre Woodlands Way West Wickham	£35k towards woodland maintenance	(35,000.00)	0.00		0.00	0.00	(35,000.00)	N/A	
Total Landscaping				(35,000.00)	0.00	0.00	0.00	0.00	(35,000.00)		
Community facilities											
F0612	83	Kelsey Square Beckenham	Community contribution	(10,000.00)	0.00	10,000.00	0.00	0.00	0.00	June 2008	
F0658	203	Multi-storey car park at Earls Way Orpington	£30k playspace contribution	(30,000.00)	0.00	0.00	0.00	0.00	(30,000.00)	Mar 2015	
Total Community facilities				(40,000.00)	0.00	10,000.00	0.00	0.00	(30,000.00)		
Other minor schemes											
F0647	204	Tesco - Homesdale Road	£10k webcam contribution	(10,000.00)	0.00		0.00	0.00	(10,000.00)	Oct 2013	
Total other minor schemes				(10,000.00)	0.00	0.00	0.00	0.00	(10,000.00)		
Education											
F0667	227	Land Rear Of Nugent Shopping Park, Cray View Close, St Mary Cray, Orpington	£11,684 for Education	0.00	14	0.00	0.00	(11,684.00)	11,684.00	0.00	May 2014

Dept. Anal.	Public register ref	Address of application	Use of monies	31st March 2010	Movement during 2010/11	Commitments	Movement during 2010/11	Transferred to Capital	Balance	Time Limit for spend
				0.00	0.00	0.00	(11,684.00)	11,684.00	0.00	
		Housing								
F0635	167	Oakwood Court, Bromley Road	£725k towards affordable housing	0.00	0.00	0.00	(725,000.00)	725,000.00	0.00	
				0.00	0.00	0.00	(725,000.00)	725,000.00	0.00	
		Primary Care service								
F0632	172	The George High Street Franborough	£12,228 towards additional primary care infrastructure	(12,228.00)	0.00		0.00	0.00	(12,228.00)	Sep 2011
F0633	164	SIRA South Hill Chislehurst	£66,000 for healthcare facilities	(66,000.00)	0.00		0.00	0.00	(66,000.00)	June 2011
F0643	180	James Dixon Schl site Anerly Park	£26,496 for Health	(26,496.00)	0.00		0.00	0.00	(26,496.00)	Aug 2012
F0663	218	The Partridge, Chipperfield Road	£13244 for Health care	(13,244.00)	0.00	0.00	0.00	0.00	(13,244.00)	Mar 2014
F0648	197	Orpington Halls High St Orpington	£13,243 for health care	(13,243.00)	0.00	0.00	0.00	0.00	(13,243.00)	Aug 2014
F0670	230	Enterprise Hse, 45 Homesdale Road	£84296 for healthcare cont'n	(84,296.00)	0.00	0.00	0.00	0.00	(84,296.00)	Feb 2015
F0667	227	Land Rear Of Nugent Shopping Park, Cray View Close, St Mary Cray, Orpington	£7,695 for health	0.00	0.00	0.00	(7,695.00)	0.00	(7,695.00)	May 2014
				(215,507.00)	0.00	0.00	(7,695.00)	0.00	(223,202.00)	
Total S106 Revenue Balance as at 30.6.10				(937,113.81)	0.00	182,904.59	(746,379.00)	736,684.00	(763,904.22)	

CAPITAL ITEMS

		Housing								
F0633	164	SIRA South Hill Chislehurst	£1,485,000 affordable housing	(491,263.20)	0.00	0.00	0.00	0.00	(491,263.20)	June 2011
F0628	166	Garrard House, 2-6 Homesdale Road Bromley	Housing	(1,175,000.00)	0.00	0.00	0.00	0.00	(1,175,000.00)	Aug 2012
F0635	167	Oakwood Court, Bromley Road	£725k towards affordable housing	0.00	0.00	0.00	0.00	(725,000.00)	(725,000.00)	June 2015
		Total Housing		(1,666,263.20)	0.00	0.00	0.00	(725,000.00)	(2,391,263.20)	

		Education								
F0622	108	Aquila, Golf Road Bickley	£600k Education	(600,000.00)	0.00	311,340.00		0.00	(288,660.00)	May 2014, March 2015 & Oct 2015
F0633	164	SIRA South Hill Chislehurst	£94,500 for education	(94,500.00)		94,500.00		0.00	0.00	June 2011
F0632	172	The George High Street Franborough	£16,764 towards education facilities	(16,764.00)		16,764.00		0.00	0.00	Sep 2011
#REF!	180	James Dixon Schl site Anerly Park	£27,396 for Education	(27,396.00)		27,396.00		0.00	0.00	Aug 2012
F0663	218	The Partridge, Chipperfield Road	£29,140 towards Education	(29,140.00)				0.00	(29,140.00)	Mar 2014
F0648	197	Orpington Halls High St Orpington	£24,409 for Education	(24,409.00)	0.00	0.00	0.00	0.00	(24,409.00)	Aug 2014
F0670	230	Enterprise Hse, 45 Homesdale Road	£111,806 for Education	(111,806.00)	0.00	0.00	0.00	0.00	(111,806.00)	Feb 2015
F0667	227	Land Rear Of Nugent Shopping Park, Cray View Close, St Mary Cray, Orpington	£11,684 for Education	0.00	0.00	0.00	0.00	(11,684.00)	(11,684.00)	May 2014
		Total Education		(904,015.00)	0.00	450,000.00	0.00	(11,684.00)	(465,699.00)	

		Local Economy								
F0624	139	Nugent Estate, Sevenoaks Way Orpington	£1m for local economy	(449,989.71)	66,038.00	383,951.71		0.00	0.00	Dec 2011
F0636	182	Police Station Widmore Road	£26,500 towards provision of improvements to Bromley Town Centre	(26,500.00)	0.00	0.00	0.00	0.00	(26,500.00)	Aug 2012
		Total Local Economy		(476,489.71)	66,038.00	383,951.71	0.00	0.00	(26,500.00)	

		Community Facilities								
F0625	119	Holwood, Westersham Road	£100k towards a Heritage Centre (Darwin &/or Biggin Hill)	(100,000.00)		0.00		0.00	(100,000.00)	Dec 2012
F0642	129	Land at Main Road Biggin Hill	£760k towards Heritage Centre	(760,000.00)		15,000.00		0.00	(745,000.00)	5 yrs from sale of 80th dwelling
		Total Community Facilities		(860,000.00)	0.00	15,000.00	0.00	0.00	(845,000.00)	

		Interest								
F0651		Interest accrued to S106 capital items		(119,665.00)	0.00	106,000.00	0.00	0.00	(13,665.00)	None

Total Section 106 Capital balance as at 30.6.10			31.03.09	(4,026,432.91)	66,038.00	954,951.71	0.00	(736,684.00)	(3,742,127.20)	
--	--	--	-----------------	-----------------------	------------------	-------------------	-------------	---------------------	-----------------------	--

Total Section 106 Balance as at 30.6.10				(4,963,546.72)	66,038.00	1,137,856.30	(746,379.00)	0.00	(4,506,031.42)	
--	--	--	--	-----------------------	------------------	---------------------	---------------------	-------------	-----------------------	--

This page is left intentionally blank

Report No.
LDCS10144

London Borough of Bromley

Agenda
Item No.

PART 1 - PUBLIC

Decision Maker: Executive and Resources PDS Committee

Date: 25th August 2010

Decision Type: Non-Urgent Non-Executive Non-Key

Title: WORK PROGRAMME 2010/11

Contact Officer: Graham Walton, Democratic Services Manager
Tel: 020 8461 7743 E-mail: graham.walton@bromley.gov.uk

Chief Officer: Mark Bowen, Director of Legal, Democratic and Customer Services

Ward: N/A

1. Reason for report

1.1 This report offers the Committee the opportunity to consider its work programme, including scheduled meetings and all PDS working groups. The Committee now has thirteen scheduled meetings during 2010/11, including two for policy development, the meeting on 30th June 2010 having been cancelled.

2. RECOMMENDATION

2.1 The Committee is requested to consider -

- (a) its work programme schedule for 2010/11 (paragraphs 3.1 – 3.3);
- (b) the appointment of PDS Working Groups (paragraphs 3.4 – 3.6).

Corporate Policy

1. Policy Status: Existing policy. All PDS Committees receive a report on their work programmes at each meeting.
 2. BBB Priority: Excellent Council.
-

Financial

1. Cost of proposal: No cost
 2. Ongoing costs: N/A.
 3. Budget head/performance centre: Democratic Services
 4. Total current budget for this head: £504,640 (controllable budget)
 5. Source of funding: Existing budgets
-

Staff

1. Number of staff (current and additional): There are 14 posts in the Democratic Services Team (11.89 fte, of which 10 fte are dedicated to committee support).
 2. If from existing staff resources, number of staff hours: Maintaining the Committee's work programme takes less than an hour per meeting.
-

Legal

1. Legal Requirement: No statutory requirement or Government guidance.
 2. Call-in: Call-in is not applicable. The report does not involve an executive decision.
-

Customer Impact

1. Estimated number of users/beneficiaries (current and projected): This report is intended primarily for Members of this Committee to use in controlling their on-going work.
-

Ward Councillor Views

1. Have Ward Councillors been asked for comments? No.
2. Summary of Ward Councillors comments: N/A

3. COMMENTARY

Meeting Schedule

- 3.1 Each PDS Committee determines its own work programme, balancing the roles of –
- holding the Executive to account
 - policy development and review
 - external scrutiny

This Committee has the additional role of providing a lead on scrutiny issues and coordinating PDS work.

- 3.2 As identified in the Policy Development and Scrutiny Toolkit, PDS Committees need to prioritise their key issues. The work programme also needs to allow room for items that arise through the year, including Member requests, call-ins and referrals from other Committees. Committees need to ensure that their workloads are realistic and balanced, allowing sufficient time for important issues to be properly scrutinised. Members also need to consider the most appropriate means to pursue each issue – the current overview and scrutiny arrangements offer a variety of approaches, whether through a report to a meeting, a time-limited working group review, a presentation, a meeting focused on a single key issue or any other method.
- 3.3 A schedule of the Committee's meetings in 2010/11 is attached at [Appendix 1](#). The timing of most meetings is tied to the need to pre-scrutinise Executive agendas, but two additional dates have also been included in the timetable for policy development meetings. A third date, 30th June 2010, was cancelled. Dates for question and answer sessions with the Leader, Resources Portfolio Holder and Chief Executive have now been added to the programme.

Working Groups

- 3.4 In [Appendix 2](#), PDS Working Groups are set out. This appendix is updated as the intentions of individual PDS Committees become clear. The Policy Development and Scrutiny Toolkit suggests that each Committee should aim to carry out no more than two or three full scale reviews each year, and it offers guidance and techniques for prioritising reviews.
- 3.5 This Committee at its last meeting established a Working Group to examine how new technology could be applied to Council services. At the same meeting, Councillor Peter Fookes raised the possibility of a Working Group to look at Total Place. He has since submitted some notes on this, which are attached for the Committee's attention at [Appendix 3](#).
- 3.6 In recent years, the Committee has examined a number of issues through its Working Groups. Part of the Committee's workload may include follow-up work on some of these reviews. At this Committee's meeting on 24th March 2010 one of the Working Groups from 2009/10, the Data Working Group, was asked to re-convene to monitor further progress in this area, and the Chairman of the Working Group will call a meeting at an appropriate time.

Non-Applicable Sections:	Policy/Financial/Legal/Personnel
Background Documents: (Access via Contact Officer)	Previous Work Programme reports.

Executive and Resources PDS Committee- Meeting Schedule 2010/11

Meeting 1: Monday 24th May 2010

Standard items (Matters Arising/Contracts Register/PDS Updates/Work Programme)

Meeting 2: Wednesday 9th June 2010

Standard items (Matters Arising/Contracts Register/PDS Updates/Work Programme)

Liberata Contracts Monitoring

Update on Section 106 Working Group Recommendations

Update on Property Working Group Recommendations

Petition Scheme

(Wednesday 30th June 2010 (policy development) – CANCELLED)

Meeting 3: Wednesday 14th July 2010

Standard items (Matters Arising/Contracts Register/PDS Updates/Work Programme)

Communications Review

HR Update

Meeting 4: Wednesday 25th August 2010

Standard items (Matters Arising/Contracts Register/PDS Updates/Work Programme)

Section 106 Monitoring

Property Division Restructure

Meeting 5: Wednesday 22nd September 2010

Standard items (Matters Arising/Contracts Register/PDS Updates/Work Programme)

Review of Council-owned shops

HR Update

The Chief Executive

Meeting 6: Wednesday 27th October 2010

Standard items (Matters Arising/Contracts Register/PDS Updates/Work Programme)

Liberata Contracts Monitoring

The Leader

Meeting 7: Wednesday 16th November 2010 (policy development)

Standard items (Matters Arising/PDS Updates/Work Programme)

The Resources Portfolio Holder

Meeting 8: Wednesday 1st December 2010

Standard items (Matters Arising/Contracts Register/PDS Updates/Work Programme)

Liberata Contracts Monitoring

Meeting 9: Wednesday 5th January 2011

Standard items (Matters Arising/Contracts Register/PDS Updates/Work Programme)

Meeting 10: Wednesday 26th January 2011

Standard items (Matters Arising/Contracts Register/PDS Updates/Work Programme)

The Leader

Meeting 11: Wednesday 23rd February 2011

Standard items (Matters Arising/Contracts Register/PDS Updates/Work Programme)

Liberata Contracts Monitoring

Annual PDS Report

The Chief Executive

Meeting 12: Wednesday 30th March 2011

Standard items (Matters Arising/Contracts Register/PDS Updates/Work Programme)

The Resources Portfolio Holder

Meeting 13: Wednesday 26th April 2011 (policy development)

Standard items (Matters Arising/Contracts Register/PDS Updates/Work Programme)

PDS WORKING GROUPS 2010/11

SUBJECT	DURATION OF REVIEW	MEMBERSHIP
EXECUTIVE & RESOURCES PDS		
Data Quality	<i>(Reported 12th October 2009)</i> <i>(To be re-convened to monitor progress)</i>	Cllrs Ruth Bennett, Julian Grainger and Tony Owen (<i>membership in 2009/10</i>)
New Technology	September 2010 onwards	Cllrs Nicholas Bennett, Judi Ellis, Will Harmer and Kate Lymer
ADULT & COMMUNITY PDS		
Health Check	Ongoing	Cllrs Judi Ellis, Charles Rideout and Diane Smith
Accommodation and Care for Older People (formerly Care Homes Reference Group)	Ongoing	Cllrs Ruth Bennett, Charles Rideout, Diane Smith and Mrs Leslie Marks
CHILDREN AND YOUNG PEOPLE PDS		
Primary School Development Plan Working Party	September 2010 onwards	Cllr Robert Evans, Brian Humphrys, Stephen Wells (and additional members to be confirmed)
ENVIRONMENT PDS		
Waste Minimisation & Recycling	June 2009 onwards	Cllrs William Huntington-Thresher, Nicholas Bennett, Lydia Buttinger and Samaris Huntington-Thresher
Transport Statement	June to Autumn 2010	Cllrs William Huntington-Thresher, Nicholas Milner and Richard Scoates
Street Cleansing Services	July 2010 to Autumn 2010	Cllrs William Huntington-Thresher, Katherine Bance, Jane Beckley and Ian Payne
PUBLIC PROTECTION & SAFETY PDS		
RENEWAL & RECREATION PDS		
Libraries – the next steps	<i>To be confirmed</i>	Cllrs Sarah Phillips, Brian Humphrys, John Ince, Russell Jackson and Tom Papworth
Bromley North Village Improvement Plan	<i>To be confirmed</i>	Cllrs Sarah Phillips, William Huntington-Thresher, Ian Payne, Diana MacMull, David Hastings and Will Harmer

TOTAL PLACE IN BROMLEY (E and R Working Party?)

Total public sector expenditure in Bromley is around £1.7 Billion? Total Place is about looking at this figure and looking at how savings can be made with efficiency enhanced to provide better services for residents. Nationally, there was a pilot in 13 areas to look at what could be achieved. Results?

Some ideas

- 1) A merger with the local community health services. This is already being trialled in Blackburn and Herefordshire. Eventually, is there any reason why councils should not run hospitals as they themselves will be very different from what hospitals are today? Why should GP's control budgets in the health service – Should local councils not determine local priorities? What would a fully merged Bromley NHS/Bromley Council look like?
- 2) Is there scope for a merger of the emergency services – Police/Fire/Ambulance? Certainly need to work much closer together.
- 3) Ideas from other authorities and the IDEA. We have no need to re-invent the wheel on this but look at the successes of others? Is there anything to learn internationally?
- 4) How do we involve the public in this discussion?
- 5) Role of voluntary organisations?
- 6) Has this matter been discussed by the Bromley Local Strategic Partnership?
- 7) How do we overcome the problems of people giving up their empire whilst at the same time avoiding creating unemployment?
- 8) Schools also need to be working far more together. Future role of federations/Joint Heads? Role of individual learning/support for those pupils who need extra help.
- 9) Private Sector implications –eg, Utility companies working far more together to save resources.
- 10) Can we strengthen local communities through this, eg, schools/building having two caretakers so that community activities could take place throughout the day?
- 11) How does Total Place tap into the needs of older people and address their needs for the future in terms of care and re-enablement?
- 12) Creating some easy wins?
- 13) Role of transport operators – Should the council not have a bigger role?

I suggest that we set up a small working group to look at these themes and initially look at what has been done elsewhere so we can adapt it to the needs of our residents.
Have particular officers worked on this agenda, Bill Ford?

Peter Fookes

Agenda Item 15

Document is Restricted

This page is left intentionally blank

Agenda Item 17

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is left intentionally blank

Agenda Item 19

By virtue of paragraph(s) 4 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is left intentionally blank

By virtue of paragraph(s) 4 of Part 1 of Schedule 12A
of the Local Government Act 1972.

Document is Restricted

This page is left intentionally blank